

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
Hiawatha, Kansas

FINANCIAL STATEMENTS
AND
REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

March 31, 2013 and 2012

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
Hiawatha, Kansas

CONTENTS

| | <u>Page</u> |
|--|-------------|
| FINANCIAL | |
| REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS | 1 |
| FINANCIAL STATEMENTS | |
| STATEMENTS OF FINANCIAL POSITION | 2 |
| STATEMENTS OF ACTIVITIES | 3 |
| STATEMENTS OF FUNCTIONAL EXPENSES | 5 |
| STATEMENTS OF CASH FLOWS | 9 |
| NOTES TO FINANCIAL STATEMENTS | 10 |
| SUPPLEMENTARY INFORMATION | |
| COMBINED SCHEDULES OF FINANCIAL POSITION | 19 |
| COMBINED SCHEDULES OF ACTIVITIES | 21 |
| GENERAL | |
| COMBINING SCHEDULE OF FINANCIAL POSITION | 23 |
| COMBINING SCHEDULE OF ACTIVITIES | 24 |
| CHILD CARE | |
| COMBINING SCHEDULE OF FINANCIAL POSITION | 25 |
| COMBINING SCHEDULE OF ACTIVITIES | 28 |
| SCHEDULE OF EXPENDITURES COMPARED WITH BUDGET | 32 |
| COMMUNITY SERVICES | |
| COMBINING SCHEDULE OF FINANCIAL POSITION | 36 |
| COMBINING SCHEDULE OF ACTIVITIES | 38 |
| SCHEDULE OF EXPENDITURES COMPARED WITH BUDGET | 41 |
| HOUSING | |
| COMBINING SCHEDULE OF FINANCIAL POSITION | 42 |
| COMBINING SCHEDULE OF ACTIVITIES | 44 |

**NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
Hiawatha, Kansas**

CONTENTS

| | <u>Page</u> |
|--|-------------|
| WEATHERIZATION | |
| COMBINING SCHEDULE OF FINANCIAL POSITION | 46 |
| COMBINING SCHEDULE OF ACTIVITIES | 47 |
| SCHEDULE OF EXPENDITURES COMPARED WITH BUDGET | 49 |
| MISCELLANEOUS | |
| COMBINING SCHEDULE OF FINANCIAL POSITION | 50 |
| COMBINING SCHEDULE OF ACTIVITIES | 52 |
| SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS | 54 |
| NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS | 56 |
| SPECIAL REPORTS | |
| REPORT OF INDENDENT CERTIFIED PUBLIC ACCOUNTANTS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS REQUIRED BY GOVERNMENT AUDITING STANDARDS | 58 |
| REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133 | 60 |
| SCHEDULE OF FINDINGS AND QUESTIONED COSTS | 62 |

234 South Main
P.O. Box 1020
Ottawa, Kansas 66067
(785) 242-3170
(785) 242-9250 FAX
www.agc-cpas.com WEB SITE



Lucille L. Hinderliter, CPA
Harold K. Mayes, CPA

W. Keith Gaeddert, CPA
(Retired)

REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

Board of Directors
Northeast Kansas Community Action Program, Inc.
Hiawatha, Kansas

Report on Financial Statements

We have audited the accompanying financial statements of Northeast Kansas Community Action Program, Inc. (a nonprofit organization), which comprise the statement of financial position as of March 31, 2013 and 2012 and the related statements of activities, functional expenses and cash flows for the years then ended, and related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with accounting principles generally accepted in the United States of America, this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Northeast Kansas Community Action Program, Inc. as of March 31, 2013, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The combined schedules of financial position, combined schedule of activities, combining schedules of financial position and the combining schedules of activities for all funding categories (See table of contents) are presented for analysis and are not a required part of the basic financial statement.



The accompanying Schedule of Expenditures of Federal Awards is also presented for purposes of additional analysis as required by *U.S. Office of Management and Budget Circular A-133 Audits of States, Local Governments and Non-Profit Organizations* and is also not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other reporting required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 11, 2013, on our consideration of Northeast Kansas Community Action Program Inc.'s internal control over financial reporting and on out tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Northeast Kansas Community action Program Inc.'s internal control over financial reporting and compliance.

Agler & Gaeddert, Chartered

Agler & Gaeddert, Chartered
November 13, 2013

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
STATEMENTS OF FINANCIAL POSITION

March 31,

ASSETS

| | 2013 | 2012 |
|---|---------------------|---------------------|
| Current assets | | |
| Cash | \$ 935,017 | \$ 886,778 |
| Accounts receivable | | |
| Grants | 284,618 | 48,113 |
| Other | 0 | 259 |
| Inventory | 294 | 92,998 |
| Prepaid expenses | 9,437 | 27,680 |
| Travel advances | 467 | 552 |
| | <u>1,229,833</u> | <u>1,056,380</u> |
| Property and equipment | | |
| Property and equipment | 2,298,110 | 2,637,631 |
| Accumulated depreciation | (1,563,916) | (1,776,021) |
| | <u>734,194</u> | <u>861,610</u> |
| Other assets | | |
| Due from Sabetha Hillcrest Housing Limited Partnership | 263,690 | 253,543 |
| Due from Winchester Housing Limited Partnership | 358,543 | 358,543 |
| Notes receivable from Sabetha Hillcrest Housing Limited Partnership | 455,250 | 455,250 |
| Notes receivable from Winchester Housing Limited Partnership | 251,000 | 251,000 |
| Restricted cash for payment to FSS participants | 7,398 | 6,266 |
| | <u>1,335,881</u> | <u>1,324,602</u> |
| Total assets | <u>\$ 3,299,908</u> | <u>\$ 3,242,592</u> |

LIABILITIES AND NET ASSETS

| | | |
|---|---------------------|---------------------|
| Current liabilities | | |
| Cash overdraft | \$ 221,956 | \$ 93,343 |
| Accounts payable | 44,949 | 55,597 |
| Security deposits | 0 | 4,066 |
| Accrued payroll and related expenses | 231,383 | 258,996 |
| Accrued compensated absences | 54,713 | 65,629 |
| Current portion of long-term debt | 40,111 | 36,493 |
| Reserve accounts | 8,527 | 8,527 |
| | <u>601,639</u> | <u>522,651</u> |
| Total current liabilities | <u>601,639</u> | <u>522,651</u> |
| Long-term debt (less current portion) | <u>303,061</u> | <u>309,163</u> |
| Net assets | | |
| Unrestricted | 2,099,713 | 2,108,690 |
| Temporarily restricted | 248,515 | 248,661 |
| Permanently restricted | 46,980 | 53,427 |
| | <u>2,395,208</u> | <u>2,410,778</u> |
| Total liabilities and net assets | <u>\$ 3,299,908</u> | <u>\$ 3,242,592</u> |

The accompanying notes are an integral part of these statements.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

STATEMENTS OF ACTIVITIES

Year ended March 31,

| | 2013 | | | |
|--|---------------------|-----------------------------------|-----------------------------------|---------------------|
| | <u>Unrestricted</u> | <u>Temporarily Restricted</u> | <u>Permanently Restricted</u> | <u>Total</u> |
| Revenues: | | | | |
| Federal | \$ 6,006,927 | \$ 0 | \$ 0 | \$ 6,006,927 |
| State | 805,782 | 0 | 0 | 805,782 |
| Pay for services | 1,868 | 0 | 0 | 1,868 |
| Donations | 24,402 | 0 | 0 | 24,402 |
| Gain (loss) on disposal of assets | (11,190) | 0 | 0 | (11,190) |
| Other | 220,991 | 0 | 0 | 220,991 |
| In-kind contributions | 1,307,852 | 0 | 0 | 1,307,852 |
| Depreciation reclassification | 6,447 | 0 | (6,447) | 0 |
| Net assets released from restrictions | <u>146</u> | <u>(146)</u> | <u>0</u> | <u>0</u> |
| Total revenues | <u>8,363,225</u> | <u>(146)</u> | <u>(6,447)</u> | <u>8,356,632</u> |
| Expenditures | | | | |
| Support services: | | | | |
| General | 132,984 | 0 | 0 | 132,984 |
| Program services: | | | | |
| Child care | 5,199,575 | 0 | 0 | 5,199,575 |
| Community services | 478,450 | 0 | 0 | 478,450 |
| Housing | 720,946 | 0 | 0 | 720,946 |
| Weatherization | 508,693 | 0 | 0 | 508,693 |
| Miscellaneous | 23,701 | 0 | 0 | 23,701 |
| In-kind expense | <u>1,307,853</u> | <u>0</u> | <u>0</u> | <u>1,307,853</u> |
| Total expenditures | <u>8,372,202</u> | <u>0</u> | <u>0</u> | <u>8,372,202</u> |
| Change in net assets | (8,977) | (146) | (6,447) | (15,570) |
| Net assets beginning of year | <u>2,108,690</u> | <u>248,661</u> | <u>53,427</u> | <u>2,410,778</u> |
| Net assets end of year | <u>\$ 2,099,713</u> | <u>\$ 248,515</u> | <u>\$ 46,980</u> | <u>\$ 2,395,208</u> |

The accompanying notes are an integral part of these statements.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

STATEMENTS OF ACTIVITIES

Year ended March 31,

| | 2012 | | | |
|--|------------------|---------------------------|---------------------------|------------------|
| | Unrestricted | Temporarily Restricted | Permanently Restricted | Total |
| Revenues: | | | | |
| Federal | \$ 6,450,168 | \$ 120,191 | \$ 0 | \$ 6,570,359 |
| State | 948,940 | 0 | 0 | 948,940 |
| Local government | 0 | 0 | 0 | 0 |
| Pay for services | 25,990 | 0 | 0 | 25,990 |
| Donations | 47,578 | 0 | 0 | 47,578 |
| Other | 182,308 | 0 | 0 | 182,308 |
| In-kind contributions | 1,983,679 | 0 | 0 | 1,983,679 |
| Depreciation reclassification | 6,446 | 0 | (6,446) | 0 |
| Net assets released from restrictions | 0 | 0 | 0 | 0 |
| | 9,645,109 | 120,191 | (6,446) | 9,758,854 |
| Expenditures | | | | |
| Support services: | | | | |
| General | 117,856 | 0 | 0 | 117,856 |
| Program services: | | | | |
| Child care | 5,322,290 | 0 | 0 | 5,322,290 |
| Community services | 478,446 | 0 | 0 | 478,446 |
| Housing | 897,604 | 0 | 0 | 897,604 |
| Weatherization | 834,877 | 0 | 0 | 834,877 |
| Miscellaneous | 6,774 | 0 | 0 | 6,774 |
| In-kind expense | 1,983,679 | 0 | 0 | 1,983,679 |
| | 9,641,526 | 0 | 0 | 9,641,526 |
| Change in net assets | 3,583 | 120,191 | (6,446) | 117,328 |
| Net assets beginning of year | 2,042,157 | 128,470 | 59,873 | 2,230,500 |
| Restatement | 62,950 | 0 | 0 | 62,950 |
| | 2,105,107 | 128,470 | 59,873 | 2,293,450 |
| Net assets beginning of year | 2,105,107 | 128,470 | 59,873 | 2,293,450 |
| Net assets end of year | \$ 2,108,690 | \$ 248,661 | \$ 53,427 | \$ 2,410,778 |

The accompanying notes are an integral part of these statements.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

STATEMENTS OF FUNCTIONAL EXPENSES

Year ended March 31, 2013

| | <u>GENERAL FUND</u> | <u>CHILD CARE</u> | <u>COMMUNITY SERVICES</u> |
|----------------------------------|-------------------------|-----------------------|-------------------------------|
| Personnel | \$ 0 | \$ 2,630,426 | \$ 195,045 |
| Fringe benefits | (10,916) | 819,746 | 57,729 |
| Equipment | 18,545 | 21,191 | 0 |
| Computer expense | 0 | 8,984 | 23,061 |
| Supplies | 1,217 | 360,792 | 13,398 |
| Rent and utilities | (17,941) | 301,042 | 51,214 |
| Facility repairs and maintenance | 0 | 28,881 | 259 |
| Interest expense | 17,941 | 0 | 0 |
| Professional fees | 10,036 | 28,104 | 681 |
| Communications expense | 0 | 29,458 | 6,017 |
| Vehicle expense | 0 | 136,773 | 5,950 |
| Insurance | 0 | 25,799 | 2,501 |
| Travel | 0 | 46,810 | 10,758 |
| Registration | 0 | 16,205 | 4,496 |
| Tuition and books | 0 | 24,500 | 0 |
| Depreciation | 110,942 | 0 | 0 |
| Other operating expense | 1,878 | 27,337 | 1,773 |
| Indirect costs | 1,282 | 590,134 | 82,788 |
| Direct customer services | 0 | 103,393 | 22,780 |
| | <u>132,984</u> | <u>5,199,575</u> | <u>478,450</u> |
| In-kind expense | 0 | 1,286,126 | 21,727 |
| Transfer out | 0 | 0 | 0 |
| Total expenditures | <u>\$ 132,984</u> | <u>\$ 6,485,701</u> | <u>\$ 500,177</u> |

The accompanying notes are an integral part of these statements.

| <u>HOUSING</u> | <u>WEATHERIZATION</u> | <u>MISCELLANEOUS</u> | <u>TOTAL</u> |
|-------------------|-----------------------|----------------------|---------------------|
| \$ 77,105 | \$ 164,195 | \$ 0 | \$ 3,066,771 |
| 30,172 | 69,251 | 0 | 965,982 |
| 0 | 0 | 0 | 39,736 |
| 0 | 0 | 0 | 32,045 |
| 4,345 | 645 | 0 | 380,397 |
| 3,445 | 2,366 | 0 | 340,126 |
| 6,304 | 3,004 | 0 | 38,448 |
| 0 | 0 | 0 | 17,941 |
| 3,172 | 0 | 1,200 | 43,193 |
| 4,349 | 524 | 0 | 40,348 |
| 1,204 | 18,402 | 0 | 162,329 |
| (1,666) | 4,606 | 0 | 31,240 |
| 2,521 | 781 | 1,035 | 61,905 |
| 2,021 | 4,050 | 0 | 26,772 |
| 0 | 0 | 0 | 24,500 |
| 0 | 0 | 0 | 110,942 |
| 1,252 | 13,348 | 5,632 | 51,220 |
| 22,759 | 17,723 | 0 | 714,686 |
| <u>563,963</u> | <u>209,798</u> | <u>15,834</u> | <u>915,768</u> |
| 720,946 | 508,693 | 23,701 | 7,064,349 |
| 0 | 0 | 0 | 1,307,853 |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>\$ 720,946</u> | <u>\$ 508,693</u> | <u>\$ 23,701</u> | <u>\$ 8,372,202</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

STATEMENTS OF FUNCTIONAL EXPENSES

Year ended March 31, 2012

| | <u>GENERAL FUND</u> | <u>CHILD CARE</u> | <u>COMMUNITY SERVICES</u> |
|----------------------------------|-------------------------|-----------------------|-------------------------------|
| Personnel | \$ 6,682 | \$ 2,737,624 | \$ 199,589 |
| Fringe benefits | (8,121) | 810,850 | 57,319 |
| Equipment | (16,480) | 16,480 | 0 |
| Computer expense | 0 | 38,975 | 3,585 |
| Supplies | 60 | 362,188 | 11,653 |
| Rent and utilities | (33,615) | 283,083 | 27,899 |
| Facility repairs and maintenance | 0 | 30,953 | 105 |
| Interest expense | 19,526 | 0 | 0 |
| Professional fees | 16,666 | 1,960 | 15,819 |
| Communications expense | 0 | 36,161 | 9,556 |
| Vehicle expense | 40 | 156,133 | 13,091 |
| Insurance | 0 | 46,799 | 3,091 |
| Travel | 0 | 45,505 | 12,946 |
| Registration | 0 | 16,610 | 9,259 |
| Tuition and books | 0 | 21,090 | 6 |
| Depreciation | 120,355 | 0 | 0 |
| Other operating expense | 1,671 | 14,920 | 1,915 |
| Indirect costs | 11,072 | 568,032 | 87,691 |
| Direct customer services | 0 | 134,927 | 24,922 |
| | <u>117,856</u> | <u>5,322,290</u> | <u>478,446</u> |
| Transfer out | 0 | 1,460 | 17,337 |
| In-kind expense | 0 | 1,940,715 | 42,964 |
| Total expenditures | <u>\$ 117,856</u> | <u>\$ 7,264,465</u> | <u>\$ 538,747</u> |

The accompanying notes are an integral part of these statements.

| <u>HOUSING</u> | <u>WEATHERIZATION</u> | <u>MISCELLANEOUS</u> | <u>TOTAL</u> |
|-------------------|-----------------------|----------------------|---------------------|
| \$ 99,984 | \$ 263,881 | \$ 0 | \$ 3,307,760 |
| 38,117 | 103,217 | 0 | 1,001,382 |
| 0 | 0 | 0 | 0 |
| 0 | 147 | 0 | 42,707 |
| 5,648 | 2,367 | 0 | 381,916 |
| 2,632 | 3,596 | 0 | 283,595 |
| 12,641 | 3,925 | 0 | 47,624 |
| 0 | 0 | 0 | 19,526 |
| 104 | 0 | 0 | 34,549 |
| 5,498 | 1,086 | 0 | 52,301 |
| 1,044 | 28,260 | 0 | 198,568 |
| 4,381 | 7,833 | 0 | 62,104 |
| 1,629 | 13,867 | 0 | 73,947 |
| 405 | 4,252 | 0 | 30,526 |
| 0 | 0 | 0 | 21,096 |
| 0 | 0 | 0 | 120,355 |
| 1,234 | 312 | 157 | 20,209 |
| 19,852 | 39,933 | 0 | 726,580 |
| 704,435 | 362,201 | 6,617 | 1,233,102 |
| <u>897,604</u> | <u>834,877</u> | <u>6,774</u> | <u>7,657,847</u> |
| 60,478 | 0 | 0 | 79,275 |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>1,983,679</u> |
| <u>\$ 958,082</u> | <u>\$ 834,877</u> | <u>\$ 6,774</u> | <u>\$ 9,720,801</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

STATEMENTS OF CASH FLOWS

Year Ended March 31,

| CASH FLOWS FROM OPERATING ACTIVITIES | 2013 | 2012 |
|---|--------------------|-------------------|
| Cash received from grants and donations | \$ 6,576,204 | \$ 7,815,545 |
| Cash received from services, reimbursements and other | 247,520 | 208,024 |
| Cash paid to employees and related payroll taxes | (4,071,282) | (4,194,650) |
| Cash paid to suppliers | (2,802,330) | (3,282,481) |
| Cash paid for interest | (17,941) | (19,526) |
| Net cash provided by (used for) operating activities | (67,829) | 526,912 |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Proceeds from sale of property and equipment | 133,323 | 0 |
| Acquisition of property and equipment | (67,400) | 0 |
| | 65,923 | 0 |
| CASH FLOWS FROM FINANCING ACTIVITIES | | |
| Payment of long-term debt | (2,484) | (34,763) |
| Proceeds from loans | 33,202 | 0 |
| Cash overdrafts | 26,640 | 93,343 |
| Payment of expenses for Sabetha Hillcrest Housing LP | (10,147) | 0 |
| Payment of expenses for Winchester Housing LP | (1,132) | 0 |
| Receipts from Sabetha and Winchester | 0 | 3,758 |
| Cash received from (paid for) security deposits | 4,066 | (594) |
| Net cash provided by (used for) financing activities | 50,145 | 61,744 |
| NET INCREASE (DECREASE) IN CASH & CASH EQUIVALENTS | | |
| | 48,239 | 588,656 |
| CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR | | |
| | 886,778 | 298,122 |
| CASH AND CASH EQUIVALENTS AT END OF YEAR | \$ 935,017 | \$ 886,778 |
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Changes in net assets | \$ (15,570) | \$ 117,328 |
| Adjustments to reconcile change in net assets to net cash provided by operating activities: | | |
| Depreciation | 110,942 | 120,355 |
| Gain (loss) on disposal of assets | 11,190 | 0 |
| Changes in operating assets and liabilities: | | |
| Accounts receivable - grants (increase) decrease | (236,505) | 250,619 |
| Accounts receivable - other (increase) decrease | 259 | (259) |
| Inventory (increase) decrease | 92,704 | (47,108) |
| Prepaid expenses (increase) decrease | 18,243 | (23,967) |
| Travel advances (increase) decrease | 85 | (73) |
| Accounts payable increase (decrease) | (10,648) | (4,476) |
| Accrued payroll and related expenses increase (decrease) | (27,613) | 122,615 |
| Accrued compensated absences | (10,916) | (8,122) |
| Net cash provided by (used for) operating activities | \$ (67,829) | \$ 526,912 |

The accompanying notes are an integral part of these statements.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

NOTES TO FINANCIAL STATEMENTS

March 31, 2013 and 2012

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Northeast Kansas Community Action Program, Inc.'s (N.E.K.-C.A.P., Inc.) is a non-profit community service organization incorporated under the laws of the State of Kansas serving a ten county area. The ten counties include Atchison, Brown, Doniphan, Jackson, Jefferson, Leavenworth, Marshall, Nemaha, Pottawatomie and Riley. The purpose of N.E.K.-C.A.P., Inc. is to stimulate a better focus of all available local, state, private and federal resources with the goal of enabling low-income families and low-income individuals of all ages, in rural and urban areas, to attain the skills, knowledge, attitudes and motivations to secure the opportunities needed for them to become self-sufficient.

N.E.K.-C.A.P., Inc. receives grant funds and donations from the federal government, State of Kansas, county and local governments and the public sector.

1. Basis of Accounting

The financial statements have been prepared on the accrual basis of accounting.

2. Fund Accounting and Principles of Combination

To facilitate observance of limitations and restrictions placed on the use of resources available to N.E.K.-C.A.P., Inc., the accounts of N.E.K.-C.A.P., Inc. are maintained in accordance with the principles of fund accounting. Under fund accounting, resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purpose. Separate accounts are maintained for each fund. N.E.K.-C.A.P., Inc. combines the financial statements of individual grants by funding objective. These statements are then aggregated to provide the overall financial statements.

3. Budgetary Accounting

Budgets are adopted for each grant/contract based on that grant's/contract's fiscal grant period and the specific purposes and terms of that grant/contract. Budget revisions are determined in accordance with applicable federal regulations on grant administration.

4. Cash Equivalents

For purposes of the statement of cash flow, N.E.K.-C.A.P., Inc. considers all instruments purchased with an original maturity of three months or less to be cash equivalents.

5. Accounts Receivable

The direct write-off method is used for expensing uncollectible accounts. This method recognizes a bad debt only when a specific amount is determined to be uncollectible.

6. Inventory

Inventories consist of weatherization materials for the energy programs and office supplies. Inventory is recorded at cost determined on the first-in, first-out basis. No adjustment is made for market changes because materials are not resold but used in Weatherization Programs at no cost to eligible families.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

NOTES TO FINANCIAL STATEMENTS

March 31, 2013 and 2012

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

7. Property and Equipment

Northeast Kansas Community Action Program, Inc. capitalizes equipment purchases greater than \$5,000 at cost or estimated fair value, if donated. In accordance with grant agreements N.E.K.-C.A.P., Inc. maintains a listing of property and equipment purchased with federal funds, recording its date of purchase, description, location, cost and source of funding used to make purchase. The grantor retains a reversionary interest in the property and equipment purchased with federal funds. The disposition of equipment and any sale proceeds are subject to grant requirements. Donated buildings are recorded at fair market value at the time of donation. Constructed buildings are recorded at cost.

Property, equipment and rehabilitated rental dwellings are depreciated on the straight-line basis over their estimated lives as follows:

| | |
|-----------|-------------|
| Buildings | 25-45 years |
| Equipment | 3 years |
| Vehicles | 5 years |

8. Grant funds remaining at year end

N.E.K.-C.A.P., Inc. records grant/contract receipts as unrestricted revenues as they are expended for the purpose of the grant/contract. The balance in grant funds unexpended at year end is reported as Temporarily Restricted Net Assets. These carryover amounts will be expended in the next fiscal year in accordance with the grant/contract or repaid to the grantor agencies.

9. Contributions

In accordance with some grants N.E.K.-C.A.P., Inc. is required to supplement certain grants with contributions or cash from the public sector. These contributions can be for services performed at no cost, materials, facilities, equipment or cash. Services are valued at the current market rate that N.E.K.-C.A.P., Inc. would pay if required to hire such services. Materials, facilities and equipment are valued at the fair market value at date of gift. Revenues and expenditures reported in the financial statements for March 31, 2013 and 2012 as in-kind were \$1,983,679 and \$1,447,886, respectively. Services performed include program type activities performed by volunteers for Head Start and other programs.

All donor-restricted support, not expended in the year received, is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

10. Advertising Costs

Advertising costs are expensed to operations when incurred. Total advertising cost for the year ended March 31, 2013 and 2012 were \$2,120 and \$2,441, respectively.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

NOTES TO FINANCIAL STATEMENTS

March 31, 2013 and 2012

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

11. Cost Allocation

Joint costs are allocated to benefiting programs using various allocation methods depending on the type of joint cost being allocated. Joint costs are those costs incurred for the common benefit of all N.E.K.-C.A.P., Inc. programs, but which cannot be readily identified. Cost allocation methods are as follows:

Personnel: Organization administrative and financial personnel (executive director, fiscal director, bookkeepers, personnel director, purchasing agent, planner and executive secretary) salaries and wages leave and fringe benefits, and related administrative expenses (audit, travel, supplies, etc.) are accumulated in the indirect cost pool. The actual indirect costs incurred are allocated to each program based upon direct salaries and wages including all fringe benefits of each grant or activity in accordance with the Indirect Cost Negotiation Agreement with the Department of Health and Human Services.

Central Office Facility: Space costs (maintenance costs, supplies, utilities, depreciation, etc.) are allocated based on the number of square feet of space each program occupies. Space occupied by administrative staff is allocated through the indirect cost pool described above.

Supplies: Certain supplies are inventoried and signed out to specific programs when needed. The supplies are expensed to specific programs monthly on a first-in, first-out basis. General supplies are allocated based on direct salaries and wages of each grant activity.

Copy Costs, Telephone System and Postage Meter: A record is maintained of usage (copies made, number of phones, etc.) for each program. These costs are charged to programs based on the usage during the month. Other general copy, telephone and postage costs are allocated based on direct salaries and wages of each grant activity.

Insurance: Insurance is allocated to benefiting programs depending on the type of insurance. Workers' compensation and general liability are allocated based on salaries and wages of personnel covered. Vehicle insurance is allocated based on the amount of vehicle usage by each program.

12. Income Tax Status

N.E.K.-C.A.P., Inc. is exempt from Federal income taxes under Section 501(c) (3) of the Internal Revenue Code and is also exempt from state income taxes under the laws of the State of Kansas. N.E.K.-C.A.P., Inc. has not been classified as a private foundation.

13. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE B – DEPOSITS

As of March 31, 2013 and 2012, the carrying amount of N.E.K.-C.A.P., Inc.'s deposits including restricted cash balances was \$720,459 and \$796,638 respectively. The bank balance was \$759,305 and \$962,873 as of March 31, 2013 and 2012 respectively. The difference between carrying amount and bank balance is outstanding deposits and checks. Of the bank balance for March 31, 2013, \$370,230 was covered by FDIC insurance and \$389,075 was collateralized by pledged securities held under joint custody receipts issued by the Federal Reserve Bank in the N.E.K.C.A.P., Inc's name. For March 31, 2012 \$507,242 was covered by FDIC insurance and \$455,631 was collateralized by pledged securities held under joint custody receipts issued by the Federal Reserve Bank in N.E.K.C.A.P. Inc's name.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

NOTES TO FINANCIAL STATEMENTS

March 31, 2013 and 2012

NOTE B – DEPOSITS - continued

The U.S. Department of Housing and Urban Development has a program in which persons receiving rent subsidies can save the difference between the original rent subsidy and the change in that subsidy as their personal income increases. These savings are maintained by N.E.K.-C.A.P., Inc. until these persons have met the time requirement. The funds are then remitted to the qualified individual. The funds are in a separate bank account and amounted to \$7,398 as of March 31, 2013 and \$6,266 as of March 31, 2012.

As a condition of the notes payable as listed in Note E, management was required to establish a separate cash account into which monthly payments are deposited. The bank then withdraws these deposits to make the note payments. The bank requires a balance be maintained in the account of \$9,934 and \$9,934 as of March 31, 2013 and 2012 respectively, which will be applied to the final payment.

NOTE C – PROPERTY AND EQUIPMENT

N.E.K.-C.A.P., Inc.'s central office was donated in December, 1986, with the only stipulation being that when the building is no longer needed by N.E.K.-C.A.P., Inc., it will be deeded back to the donor. The building was valued at \$154,000 at the date of donation. The rehabilitated rental dwellings are funded in part with HOME Investment Partnership Act funds. N.E.K.-C.A.P., Inc. ensures the dwellings will remain as "affordable housing" pursuant to deed restrictions on resale. The deed restriction is for a period of 15 years. Rehabilitated rental dwellings and equipment are stated at cost.

Property and equipment consisted of the following as of March 31:

| | 2013 | | 2012 |
|---------------------------------------|-------------|----|-------------|
| Central office building and equipment | \$ 340,987 | \$ | 305,582 |
| ALJ Center | 707,738 | | 707,738 |
| Rehabilitated rental dwellings | 0 | | 334,238 |
| Leasehold improvements | 29,250 | | 29,250 |
| Child care equipment | 140,258 | | 140,258 |
| Weatherization equipment | 64,485 | | 64,485 |
| Equipment – Federal | 1,088,075 | | 1,056,080 |
| | 2,298,110 | | 2,637,631 |
| Less accumulated depreciation | (1,563,916) | | (1,776,021) |
| Net property and equipment | \$ 734,194 | \$ | 861,610 |

Depreciation expense during the years ended March 31, 2013 and 2012 were \$110,942 and \$120,355.

NOTE D – PREPAID EXPENSES

Prepaid expenses consist of the following as of March 31:

| | 2013 | | 2012 |
|---------------------------------|----------|----|--------|
| Worker's Compensation Insurance | \$ 6,117 | \$ | 0 |
| Conference | 3,320 | | 4,770 |
| Rent | 0 | | 1,050 |
| Contractor Labor | 0 | | 21,860 |
| | 9,437 | | 27,680 |
| | \$ 9,437 | \$ | 27,680 |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

NOTES TO FINANCIAL STATEMENTS

March 31, 2013 and 2012

NOTE E – NOTES PAYABLE

Notes payable consisted of the following at March 31:

| | <u>2013</u> | <u>2012</u> |
|---|-------------------|-------------------|
| Notes payable to banks | | |
| 3.65% interest due in monthly installments of \$607 including interest. Secured by a school bus. Due 03-04-18. | \$ 32,703 | \$ 0 |
| 8.75% interest due in monthly installments of \$720 including interest. Secured by a mortgage on the ALJ Center in Holton, Ks. Due 12-12-14. | 41,634 | 47,150 |
| 8.75% interest due in monthly installments of \$360 including interest. Secured by a mortgage on the ALJ Center in Holton, Ks. Due 12-12-14. | 20,817 | 23,575 |
| 5.5% interest due in monthly installments of \$895 including interest. Secured by bus. due 12-15-2013 | 7,798 | 17,790 |
| 3.98% interest due in monthly installments of \$821 including interest. Secured by bus. due 12-5-2014 | 16,560 | 25,553 |
| Notes payable to Farmers Home Administration | | |
| 5.0% interest due in monthly installments of \$1,611 including interest. Secured by a mortgage on the ALJ Center in Holton, Ks. Due 07-20-30. | <u>223,660</u> | <u>231,588</u> |
| | 343,172 | 345,656 |
| Less: Current portion | <u>40,111</u> | <u>36,493</u> |
| | \$ <u>303,061</u> | \$ <u>309,163</u> |

Interest expense paid for years ended March 31, 2013 and 2012 was \$17,941 and \$19,526, respectively.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

NOTES TO FINANCIAL STATEMENTS

March 31, 2013 and 2012

NOTE E – NOTES PAYABLE - continued

As of March 31, 2013, notes payable mature as follows:

| <u>Year Ended</u> <u>March 31,</u> | <u>Amount</u> <u>Due</u> |
|---------------------------------------|-----------------------------|
| 2014 | \$ 40,111 |
| 2015 | 31,485 |
| 2016 | 25,698 |
| 2017 | 27,203 |
| 2018 | 28,139 |
| Thereafter | 190,536 |
| | <u>\$ 343,172</u> |

NOTE F – LOAN AGREEMENT WITH STATE OF KANSAS

N.E.K.-C.A.P., Inc. has entered into loan agreements with the State of Kansas regarding Sabetha Hillcrest Housing Limited Partnership and Winchester Housing Limited Partnership. The proceeds of the loans were for the construction of an apartment complex for low-income persons in Sabetha and Winchester, Kansas. The contract amounts were \$300,000 for Sabetha Hillcrest Housing Limited Partnership and \$225,000 for Winchester Housing Limited Partnership. The loans are guaranteed by N.E.K.-C.A.P., Inc. and recorded on the books of Sabetha Hillcrest Housing Limited Partnership and Winchester Housing Limited Partnership respectively. N.E.K.-C.A.P. would only become responsible for these loans if Sabetha Hillcrest Housing Limited Partnership or Winchester Housing Limited Partnership were to default.

NOTE G – OPERATING LEASES

N.E.K.-C.A.P., Inc. has operating leases for classroom and office space for Head Start Programs. The rental agreements are generally for nine months to one year in duration and are eligible for renewal on an annual basis. It is N.E.K.-C.A.P., Inc.'s intention to continue renewing these leases indefinitely. The rental agreements contain provisions for rent and/or utility reimbursement. Rent expense for the years ended March 31, 2013 and 2012 was \$117,890 and \$112,367, respectively. Operating leases for the next five years are as follows:

| <u>Year ended March 31,</u> | <u>Amount due</u> |
|-----------------------------|-------------------|
| 2014 | \$ 86,591 |
| 2015 | 55,168 |
| 2015 | 48,025 |
| 2017 | 48,025 |
| 2018 | 48,025 |

NOTE H – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes at March 31,

| | <u>2013</u> | <u>2012</u> |
|---|-------------------|-------------------|
| Child Care | \$ 115,839 | \$ 30,533 |
| Community Service | 101,813 | 105,657 |
| Housing | 28,858 | 43,401 |
| Weatherization of Homes | 0 | 58,264 |
| Other | 2,005 | 10,806 |
| | <u>\$ 248,515</u> | <u>\$ 248,661</u> |
| Expenses were released from restriction during the year as follows: | | |
| Eligible programs | \$ 146 | \$ 0 |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

NOTES TO FINANCIAL STATEMENTS

March 31, 2013 and 2012

NOTE I – PERMANENTLY RESTRICTED NET ASSETS

Permanently restricted net assets consist of a building donated to N.E.K.-C.A.P., Inc. with the only stipulation being that when the building is no longer needed by N.E.K.-C.A.P., Inc., it be deeded back to the donor. The net book value of the building as of March 31, 2013 and 2012 was \$46,980 and \$53,427, respectively.

NOTE J – EMPLOYEE BENEFIT PLANS

N.E.K.-C.A.P., Inc. has a deferred compensation arrangement in which all employees who are at least 21 years of age with a minimum of 1 year of service are eligible to participate. The voluntary salary reduction amount may not exceed the maximum percentage of a participant's compensation allowable by Internal Revenue Code Section 401(k). Employer matching contributions are made equal to 50% of a participant's salary reduction up to 8% of a participant's compensation. The related program cost is recorded as an expense when incurred. A participant's salary deferrals and employer matching contributions are 100% vested upon the participant's entrance into the plan. N.E.K.-C.A.P., Inc.'s matching contribution for the years ended March 31, 2013 and 2012 was \$56,189 and \$59,357, respectively.

N.E.K.-C.A.P., Inc. has a plan which qualifies as a cafeteria plan under Section 125 of the Internal Revenue Code of 1954, as amended. The plan is open to employees whose employment is at least 1,000 hours per year and who have completed at least 30 days of service. The purpose of the plan is to provide employees a choice between cash and benefits under the dependent care assistance plan and medical care plans maintained by N.E.K.-C.A.P., Inc.

NOTE K – CONTINGENCIES

N.E.K.-C.A.P., Inc. participates in Federal and state programs that are fully or partially funded by grants received from governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor agency. If expenditures are disallowed due to noncompliance with grant program regulations, N.E.K.-C.A.P., Inc. may be required to reimburse the grantor agency. As of March 31, 2013, significant amounts of program expenditures have not been audited by grantor agencies, but N.E.K.-C.A.P., Inc. believes that disallowed expenditures, if any, based upon subsequent audits by the grantor agencies will not have a material effect on any of the individual funds or the overall financial position of N.E.K.-C.A.P., Inc.

NOTE L – RELATED PARTY TRANSACTIONS

N.E.K.-C.A.P., Inc. sold their 100% interest of Winchester Housing, Inc., to Jefferson County Memorial Hospital, Inc., dba FW Huston medical Center, which is now the 1% general partner of Winchester Housing Limited Partnership (Winchester). N.E.K.-C.A.P., Inc., paid some operating expenses on behalf of Winchester. Winchester owes N.E.K.-C.A.P., Inc. \$358,543 and \$358,543 as of March 31, 2013 and 2012 respectively, as reimbursement for these operating expenses. N.E.K.-C.A.P., Inc. has a loan with Winchester in the amount of \$251,000 and \$251,000 as of March 31, 2013 and 2012 respectively, which is reflected as a note receivable on the statement of financial position. The note receivable is to become due if certain financial criteria have been met by Winchester.

N.E.K.-C.A.P., Inc. owns 100% of Sabetha Hillcrest Housing, Inc. which is the 1% general partner of Sabetha Hillcrest Housing Limited Partnership (Sabetha). N.E.K.-C.A.P., Inc. pays some operating expenses on behalf of Sabetha. Sabetha owes N.E.K.-C.A.P., Inc. \$263,690 and \$253,543 as of March 31, 2013 and 2012 respectively, as reimbursements for these operating expenses. N.E.K.-C.A.P., Inc. has a loan with Sabetha in the amount of \$455,250 and \$455,250 as of March 31, 2013 and 2012 respectively, which is reflected as a notes receivable on the statement of financial position. The note receivable is to become due if certain financial criteria have been met by Sabetha.

NOTE M - RESTATEMENT

Net assets as of March 31, 2012 have been restated to adjust for in-kind revenues (\$21,070) not recorded as of last year and to adjust receivable from Winchester Housing (\$41,180) for a total of \$62,950.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

NOTES TO FINANCIAL STATEMENTS

March 31, 2013 and 2012

NOTE N – COMPENSATED ABSENCES

Employees of N.E.K.-C.A.P., Inc. are entitled to paid vacation depending on length of service as described below.

| Years of Service | Days of Vacation Per Month of Service |
|------------------|--|
| 0 – 3 | 1 |
| 4 – 6 | 1.25 |
| 7 – 10 | 1.50 |
| 11 – 15 | 1.75 |
| 16 + | 2.0 |

Employees may not carryover more than 120 hours to the next fiscal year and upon termination an employee will only be paid for 90 hours maximum. The liability for vacation leave as of March 31, 2013 and 2012 was \$54,713 and \$65,629, respectively.

NOTE O – SUBSEQUENT EVENTS

N.E.K.-C.A.P., Inc. evaluated subsequent events through November 13, 2013, the date the financial statements were available to be issued.

NOTE P – TAX POSITIONS

N.E.K.-C.A.P., Inc. (a not for profit) recognizes any interest and penalties as incurred. For March 31, 2013, no interest or penalties have been recognized. There are no other unrecognized tax benefits to be disclosed as the result of tax positions taken during the year. N.E.K.-C.A.P., Inc. is not at the present time under examination by any taxing authority. Effectively, all years for federal and state income examinations are closed for any year prior to March 31, 2007. N.E.K.-C.A.P., Inc. does not believe that there are any tax planning strategies or positions presently being taken that would affect the N.E.K.-C.A.P., Inc.

NOTE Q - FAIR VALUE OF FINANCIAL INSTRUMENTS

N.E.K.-C.A.P., Inc. uses the following methods and assumptions to estimate the fair value of each class of financial instruments for which it is practicable to estimate such value:

Cash and cash equivalents – The carrying amount approximates fair value because of the short maturity of those instruments.

Accounts receivable – The carrying value of accounts receivable approximates fair value due to their short-term nature and the fact they have been collectible historically.

Accounts payable – The carrying value of accounts payable approximates fair value due to the short-term nature of the obligations.

Accrued expenses – The carrying value of accrued expenses approximates fair value due to the short-term nature of the obligations.

Long-term debt – The fair value of the N.E.K.-C.A.P., Inc.'s long-term debt approximates fair value due to the fact the entity is current and the remaining life of the debt does not justify a re-negotiation of the terms of the debt.

NOTE R – NOTES AND DUE FROM FOR SABETHA HOUSING AND WINCHESTER HOUSING

During the year ended March 31, 2013 N.E.K.-C.A.P., Inc. sold their interest in Sabetha Hillcrest Housing Limited Partnership and in the prior year sold its interest in the Winchester Housing Limited Partnership. The notes receivable and the due from these entities have remained on the ledger of N.E.K.-C.A.P., Inc. because the Corporation is still trying to negotiate the final pay-off of these amounts by the new owners.

SUPPLEMENTARY INFORMATION

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

COMBINED SCHEDULES OF FINANCIAL POSITION

March 31, 2013

| ASSETS | GENERAL FUND | CHILD CARE | COMMUNITY SERVICES |
|---|-------------------------|-----------------------|-------------------------------|
| Current assets | | | |
| Cash | \$ 119,437 | \$ 300,836 | \$ 117,619 |
| Accounts receivable | | | |
| Grants | 0 | 265,020 | 656 |
| Inventory | 294 | 0 | 0 |
| Prepaid expenses | 6,117 | 3,320 | 0 |
| Travel advances | 0 | 397 | 70 |
| | <hr/> | <hr/> | <hr/> |
| Total current assets | 125,848 | 569,573 | 118,345 |
| Property and equipment | | | |
| Property and equipment | 2,298,110 | 0 | 0 |
| Accumulated depreciation | (1,563,916) | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total property and equipment | 734,194 | 0 | 0 |
| Other assets | | | |
| Due from Sabetha Hillcrest Housing Limited Partnership | 263,690 | 0 | 0 |
| Due from Winchester Housing Limited Partnership | 358,543 | 0 | 0 |
| Notes receivable from Sabetha Hillcrest Housing Limited Partnership | 455,250 | 0 | 0 |
| Notes receivable from Winchester Housing Limited Partnership | 251,000 | 0 | 0 |
| Restricted cash for payment to FSS participants | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total other assets | 1,328,483 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total assets | \$ 2,188,525 | \$ 569,573 | \$ 118,345 |
| | <hr/> | <hr/> | <hr/> |
| LIABILITIES AND NET ASSETS | | | |
| Current liabilities | | | |
| Cash overdraft | \$ 0 | \$ 211,600 | \$ 0 |
| Accounts payable | 7,934 | 36,720 | 117 |
| Accrued payroll and related expenses | 13,356 | 201,341 | 12,461 |
| Accrued compensated absences | 54,713 | 0 | 0 |
| Current portion of long-term debt | 40,111 | 0 | 0 |
| Reserve accounts | 8,527 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total current liabilities | 124,641 | 449,661 | 12,578 |
| Long-term debt (less current portion) | <hr/> | <hr/> | <hr/> |
| | 303,061 | 0 | 0 |
| Net assets | | | |
| Unrestricted | 1,713,843 | 4,073 | 3,954 |
| Temporarily restricted | 0 | 115,839 | 101,813 |
| Permanently restricted | 46,980 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| | 1,760,823 | 119,912 | 105,767 |
| | <hr/> | <hr/> | <hr/> |
| Total liabilities and net assets | \$ 2,188,525 | \$ 569,573 | \$ 118,345 |
| | <hr/> | <hr/> | <hr/> |

See Report of Independent Certified Public Accountants.

| <u>HOUSING</u> | <u>WEATHERIZATION</u> | <u>MISCELLANEOUS</u> | <u>TOTAL</u> |
|-------------------|-----------------------|----------------------|---------------------|
| \$ 368,154 | \$ 2,251 | \$ 26,720 | \$ 935,017 |
| 18,942 | 0 | 0 | 284,618 |
| 0 | 0 | 0 | 294 |
| 0 | 0 | 0 | 9,437 |
| 0 | 0 | 0 | 467 |
| <u>387,096</u> | <u>2,251</u> | <u>26,720</u> | <u>1,229,833</u> |
| 0 | 0 | 0 | 2,298,110 |
| 0 | 0 | 0 | (1,563,916) |
| 0 | 0 | 0 | 734,194 |
| 0 | 0 | 0 | 263,690 |
| 0 | 0 | 0 | 358,543 |
| 0 | 0 | 0 | 455,250 |
| 0 | 0 | 0 | 251,000 |
| 7,398 | 0 | 0 | 7,398 |
| <u>7,398</u> | <u>0</u> | <u>0</u> | <u>1,335,881</u> |
| <u>\$ 394,494</u> | <u>\$ 2,251</u> | <u>\$ 26,720</u> | <u>\$ 3,299,908</u> |
| \$ 10,356 | \$ 0 | \$ 0 | \$ 221,956 |
| 0 | 20 | 158 | 44,949 |
| 2,319 | 1,906 | 0 | 231,383 |
| 0 | 0 | 0 | 54,713 |
| 0 | 0 | 0 | 40,111 |
| 0 | 0 | 0 | 8,527 |
| <u>12,675</u> | <u>1,926</u> | <u>158</u> | <u>601,639</u> |
| 0 | 0 | 0 | 303,061 |
| 352,961 | 325 | 24,557 | 2,099,713 |
| 28,858 | 0 | 2,005 | 248,515 |
| 0 | 0 | 0 | 46,980 |
| <u>381,819</u> | <u>325</u> | <u>26,562</u> | <u>2,395,208</u> |
| <u>\$ 394,494</u> | <u>\$ 2,251</u> | <u>\$ 26,720</u> | <u>\$ 3,299,908</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

COMBINED SCHEDULES OF ACTIVITIES

Year ended March 31, 2013

| | GENERAL FUND | CHILD CARE | COMMUNITY SERVICES | HOUSING |
|--|-------------------------|-----------------------|-------------------------------|-------------------|
| Revenues | | | | |
| Federal | \$ 0 | \$ 4,456,150 | \$ 455,075 | \$ 675,617 |
| State | 0 | 799,724 | 5,169 | 0 |
| Pay for services | 0 | 0 | 0 | 1,868 |
| Donations | 1,301 | 338 | 15,888 | 0 |
| Gain (loss) on disposal of assets | (11,190) | 0 | 0 | 0 |
| Other | 3,450 | 27,653 | (447) | 141,294 |
| In-kind contributions | 0 | 1,286,125 | 21,727 | 0 |
| Total revenues | <u>(6,439)</u> | <u>6,569,990</u> | <u>497,412</u> | <u>818,779</u> |
| Expenditures | | | | |
| Personnel | 0 | 2,630,426 | 195,045 | 77,105 |
| Fringe benefits | (10,916) | 819,746 | 57,729 | 30,172 |
| Equipment | 18,545 | 21,191 | 0 | 0 |
| Computer expense | 0 | 8,984 | 23,061 | 0 |
| Supplies | 1,217 | 360,792 | 13,398 | 4,345 |
| Rent and utilities | (17,941) | 301,042 | 51,214 | 3,445 |
| Facility repairs & maintenance | 0 | 28,881 | 259 | 6,304 |
| Interest expense | 17,941 | 0 | 0 | 0 |
| Professional fees | 10,036 | 28,104 | 681 | 3,172 |
| Communications expense | 0 | 29,458 | 6,017 | 4,349 |
| Vehicle expense | 0 | 136,773 | 5,950 | 1,204 |
| Insurance | 0 | 25,799 | 2,501 | (1,666) |
| Travel | 0 | 46,810 | 10,758 | 2,521 |
| Registration | 0 | 16,205 | 4,496 | 2,021 |
| Tuition and books | 0 | 24,500 | 0 | 0 |
| Depreciation | 110,942 | 0 | 0 | 0 |
| Other operating expense | 1,878 | 27,337 | 1,773 | 1,252 |
| Indirect costs | 1,282 | 590,134 | 82,788 | 22,759 |
| Direct customer services | 0 | 103,393 | 22,780 | 563,963 |
| | 132,984 | 5,199,575 | 478,450 | 720,946 |
| In-kind expense | 0 | 1,286,126 | 21,727 | 0 |
| Total expenditures | <u>132,984</u> | <u>6,485,701</u> | <u>500,177</u> | <u>720,946</u> |
| Excess (deficiency) of revenues over expenditures | <u>(139,423)</u> | <u>84,289</u> | <u>(2,765)</u> | <u>97,833</u> |
| Net assets beginning of year | <u>1,900,246</u> | <u>35,623</u> | <u>108,532</u> | <u>283,986</u> |
| Net assets end of year | <u>\$ 1,760,823</u> | <u>\$ 119,912</u> | <u>\$ 105,767</u> | <u>\$ 381,819</u> |

See Report of Independent Certified Public Accountants.

| WEATHERIZATION | MISCELLANEOUS | TOTAL | LESS ALLOCATED COSTS | TOTAL EXPENSE INCLUDING INDIRECT COSTS |
|-----------------------|----------------------|---------------------|-------------------------------------|---|
| \$ 420,085 | \$ 0 | \$ 6,006,927 | \$ 0 | \$ 6,006,927 |
| 889 | 0 | 805,782 | 0 | 805,782 |
| 0 | 0 | 1,868 | 0 | 1,868 |
| 0 | 6,875 | 24,402 | 0 | 24,402 |
| 0 | 0 | (11,190) | 0 | (11,190) |
| 29,455 | 19,586 | 220,991 | 0 | 220,991 |
| 0 | 0 | 1,307,852 | 0 | 1,307,852 |
| <u>450,429</u> | <u>26,461</u> | <u>8,356,632</u> | <u>0</u> | <u>8,356,632</u> |
| 164,195 | 0 | 3,066,771 | 0 | 3,066,771 |
| 69,251 | 0 | 965,982 | 0 | 965,982 |
| 0 | 0 | 39,736 | 0 | 39,736 |
| 0 | 0 | 32,045 | 0 | 32,045 |
| 645 | 0 | 380,397 | 0 | 380,397 |
| 2,366 | 0 | 340,126 | 0 | 340,126 |
| 3,004 | 0 | 38,448 | 0 | 38,448 |
| 0 | 0 | 17,941 | 0 | 17,941 |
| 0 | 1,200 | 43,193 | 0 | 43,193 |
| 524 | 0 | 40,348 | 0 | 40,348 |
| 18,402 | 0 | 162,329 | 0 | 162,329 |
| 4,606 | 0 | 31,240 | 0 | 31,240 |
| 781 | 1,035 | 61,905 | 0 | 61,905 |
| 4,050 | 0 | 26,772 | 0 | 26,772 |
| 0 | 0 | 24,500 | 0 | 24,500 |
| 0 | 0 | 110,942 | 0 | 110,942 |
| 13,348 | 5,632 | 51,220 | 0 | 51,220 |
| 17,723 | 0 | 714,686 | 0 | 714,686 |
| 209,798 | 15,834 | 915,768 | 0 | 915,768 |
| <u>508,693</u> | <u>23,701</u> | <u>7,064,349</u> | <u>0</u> | <u>7,064,349</u> |
| 0 | 0 | 1,307,853 | 0 | 1,307,853 |
| <u>508,693</u> | <u>23,701</u> | <u>8,372,202</u> | <u>0</u> | <u>8,372,202</u> |
| <u>(58,264)</u> | <u>2,760</u> | <u>(15,570)</u> | <u>0</u> | <u>(15,570)</u> |
| <u>58,589</u> | <u>23,802</u> | <u>2,410,778</u> | <u>0</u> | <u>2,410,778</u> |
| <u>\$ 325</u> | <u>\$ 26,562</u> | <u>\$ 2,395,208</u> | <u>\$ 0</u> | <u>\$ 2,395,208</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
GENERAL
COMBINING SCHEDULES OF FINANCIAL POSITION
 March 31, 2013

| ASSETS | <u>GENERAL FUND</u> | <u>ALLOCATED COSTS</u> | <u>TOTAL</u> |
|---|-------------------------|----------------------------|---------------------|
| Current assets | | | |
| Cash | \$ 98,211 | \$ 21,226 | \$ 119,437 |
| Accounts receivable | | | |
| Grants | 0 | 0 | 0 |
| Inventory | 294 | 0 | 294 |
| Prepaid expenses | 6,117 | 0 | 6,117 |
| Travel advances | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total current assets | 104,622 | 21,226 | 125,848 |
| Property and equipment | | | |
| Property and equipment | 2,298,110 | 0 | 2,298,110 |
| Accumulated depreciation | (1,563,916) | 0 | (1,563,916) |
| | <hr/> | <hr/> | <hr/> |
| Total property and equipment | 734,194 | 0 | 734,194 |
| Other assets | | | |
| Due from Sabetha Hillcrest Housing Limited Partnership | 263,690 | 0 | 263,690 |
| Due from Winchester Housing Limited Partnership | 358,543 | 0 | 358,543 |
| Notes receivable from Sabetha Hillcrest Housing Limited Partnership | 455,250 | 0 | 455,250 |
| Notes receivable from Winchester Housing Limited Partnership | 251,000 | 0 | 251,000 |
| Restricted cash for payment to FSS participants | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total other assets | 1,328,483 | 0 | 1,328,483 |
| | <hr/> | <hr/> | <hr/> |
| Total assets | \$ 2,167,299 | \$ 21,226 | \$ 2,188,525 |
| | <hr/> | <hr/> | <hr/> |
| LIABILITIES AND NET ASSETS | | | |
| Current liabilities | | | |
| Cash overdraft | \$ 0 | \$ 0 | \$ 0 |
| Accounts payable | 0 | 7,934 | 7,934 |
| Accrued payroll and related expenses | 64 | 13,292 | 13,356 |
| Accrued compensated absences | 54,713 | 0 | 54,713 |
| Current portion of long-term debt | 40,111 | 0 | 40,111 |
| Reserve accounts | 8,527 | 0 | 8,527 |
| | <hr/> | <hr/> | <hr/> |
| Total current liabilities | 103,415 | 21,226 | 124,641 |
| | <hr/> | <hr/> | <hr/> |
| Long-term debt (less current portion) | 303,061 | | 303,061 |
| | <hr/> | <hr/> | <hr/> |
| Net assets | | | |
| Unrestricted | 1,713,843 | 0 | 1,713,843 |
| Temporarily restricted | 0 | 0 | 0 |
| Permanently restricted | 46,980 | 0 | 46,980 |
| | <hr/> | <hr/> | <hr/> |
| | 1,760,823 | 0 | 1,760,823 |
| | <hr/> | <hr/> | <hr/> |
| Total liabilities and net assets | \$ 2,167,299 | \$ 21,226 | \$ 2,188,525 |
| | <hr/> | <hr/> | <hr/> |

See Report of Independent Certified Public Accountants.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

GENERAL

COMBINING SCHEDULES OF ACTIVITIES

Year ended March 31, 2013

| | GENERAL FUND | ALLOCATED COSTS | TOTAL |
|--|-----------------|--------------------|--------------|
| Revenues | | | |
| Donations | \$ 1,301 | \$ 0 | \$ 1,301 |
| State | 0 | 0 | 0 |
| Gain (loss) on disposal of assets | (11,190) | 0 | (11,190) |
| Other | 3,450 | 0 | 3,450 |
| | | | |
| Total revenues | (6,439) | 0 | (6,439) |
| Expenditures | | | |
| Personnel | 0 | 0 | 0 |
| Fringe benefits | (10,916) | 0 | (10,916) |
| Equipment | 18,545 | 0 | 18,545 |
| Computer expense | 0 | 0 | 0 |
| Supplies | 1,217 | 0 | 1,217 |
| Rent and utilities | (17,941) | 0 | (17,941) |
| Facility repairs & maintenance | 0 | 0 | 0 |
| Interest expense | 17,941 | 0 | 17,941 |
| Professional fees | 10,036 | 0 | 10,036 |
| Communications expense | 0 | 0 | 0 |
| Vehicle expense | 0 | 0 | 0 |
| Insurance | 0 | 0 | 0 |
| Travel | 0 | 0 | 0 |
| Registration | 0 | 0 | 0 |
| Tuition and books | 0 | 0 | 0 |
| Depreciation | 110,942 | 0 | 110,942 |
| Other operating expense | 1,878 | 0 | 1,878 |
| Indirect cost | 1,282 | 0 | 1,282 |
| Direct customer services | 0 | 0 | 0 |
| | | | |
| Total expenditures | 132,984 | 0 | 132,984 |
| Excess (deficiency) of revenues over expenditures | (139,423) | 0 | (139,423) |
| Net assets beginning of year | 1,900,246 | 0 | 1,900,246 |
| Net assets end of year | \$ 1,760,823 | \$ 0 | \$ 1,760,823 |

**NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
CHILD CARE**

COMBINING SCHEDULES OF FINANCIAL POSITION

March 31, 2013

| | Fund 3200 | Fund 3201 | |
|---|-------------------------------|---|-----------------------------|
| ASSETS | HEAD START FEDERAL | EARLY HEAD START FEDERAL | TOTAL HEAD START |
| Current assets | | | |
| Cash | \$ 161,568 | \$ 0 | \$ 161,568 |
| Accounts receivable | | | |
| Grants | 0 | 216,894 | 216,894 |
| Inventory | 0 | 0 | 0 |
| Prepaid expenses | 0 | 3,320 | 3,320 |
| Travel advances | 135 | 131 | 266 |
| | <hr/> | <hr/> | <hr/> |
| Total current assets | 161,703 | 220,345 | 382,048 |
| Property and equipment | | | |
| Property and equipment | 0 | 0 | 0 |
| Accumulated depreciation | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total property and equipment | 0 | 0 | 0 |
| Other assets | | | |
| Due from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Due from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Restricted cash for payment to FSS participants | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total other assets | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total assets | \$ 161,703 | \$ 220,345 | \$ 382,048 |
| | <hr/> | <hr/> | <hr/> |
| LIABILITIES AND NET ASSETS | | | |
| Current liabilities | | | |
| Cash overdraft | \$ 0 | \$ 188,505 | \$ 188,505 |
| Accounts payable | 5,940 | 3,481 | 9,421 |
| Accrued payroll and related expenses | 155,763 | 28,359 | 184,122 |
| Accrued compensated absences | 0 | 0 | 0 |
| Current portion of long-term debt | 0 | 0 | 0 |
| Reserve accounts | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total current liabilities | 161,703 | 220,345 | 382,048 |
| Long-term debt (less current portion) | <hr/> | <hr/> | <hr/> |
| | 0 | 0 | 0 |
| Net assets | | | |
| Unrestricted | 0 | 0 | 0 |
| Temporarily restricted | 0 | 0 | 0 |
| Permanently restricted | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| | 0 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Total liabilities and net assets | \$ 161,703 | \$ 220,345 | \$ 382,048 |
| | <hr/> | <hr/> | <hr/> |

See Report of Independent Certified Public Accountants.

| Fund 3210 | Fund 3212 | Fund 3213 | Fund 3220 |
|------------------------------|----------------------|-----------------------|--|
| EARLY HEAD START STATE | DLC FDA GRANTS | KU TOXIS STRESS | CHILD AND ADULT CARE FOOD PROGRAM CENTERS |
| \$ 135,195 | \$ 0 | \$ 0 | \$ 0 |
| 0 | 5,133 | 6,512 | 24,443 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 131 | 0 | 0 | 0 |
| <u>135,326</u> | <u>5,133</u> | <u>6,512</u> | <u>24,443</u> |
| 0 | 0 | 0 | 0 |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| \$ <u>135,326</u> | \$ <u>5,133</u> | \$ <u>6,512</u> | \$ <u>24,443</u> |
| \$ 0 | \$ 3,507 | \$ 5,943 | \$ 3,893 |
| 4,515 | 188 | 0 | 20,526 |
| 14,996 | 1,438 | 569 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| <u>19,511</u> | <u>5,133</u> | <u>6,512</u> | <u>24,419</u> |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| 0 | 0 | 0 | 0 |
| 115,815 | 0 | 0 | 24 |
| 0 | 0 | 0 | 0 |
| <u>115,815</u> | <u>0</u> | <u>0</u> | <u>24</u> |
| \$ <u>135,326</u> | \$ <u>5,133</u> | \$ <u>6,512</u> | \$ <u>24,443</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
CHILD CARE
COMBINING SCHEDULES OF FINANCIAL POSITION
 March 31, 2013

| | Fund 3214 | Fund 3261 | |
|---|----------------------------------|-----------------------------------|-------------------|
| ASSETS | FATHERHOOD INITIATIVE | HEAD START NON-FEDERAL | TOTAL |
| Current assets | | | |
| Cash | \$ 0 | \$ 4,073 | \$ 300,836 |
| Accounts receivable | | | |
| Grants | 12,038 | 0 | 265,020 |
| Inventory | 0 | 0 | 0 |
| Prepaid expenses | 0 | 0 | 3,320 |
| Travel advances | 0 | 0 | 397 |
| | 12,038 | 4,073 | 569,573 |
| Total current assets | | | |
| Property and equipment | | | |
| Property and equipment | 0 | 0 | 0 |
| Accumulated depreciation | 0 | 0 | 0 |
| | 0 | 0 | 0 |
| Total property and equipment | | | |
| Other assets | | | |
| Due from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Due from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Restricted cash for payment to FSS participants | 0 | 0 | 0 |
| | 0 | 0 | 0 |
| Total other assets | | | |
| | 0 | 0 | 0 |
| Total assets | \$ 12,038 | \$ 4,073 | \$ 569,573 |
| LIABILITIES AND NET ASSETS | | | |
| Current liabilities | | | |
| Cash overdraft | \$ 9,752 | \$ 0 | \$ 211,600 |
| Accounts payable | 2,070 | 0 | 36,720 |
| Accrued payroll and related expenses | 216 | 0 | 201,341 |
| Accrued compensated absences | 0 | 0 | 0 |
| Current portion of long-term debt | 0 | 0 | 0 |
| Reserve accounts | 0 | 0 | 0 |
| | 12,038 | 0 | 449,661 |
| Total current liabilities | | | |
| Long-term debt (less current portion) | 0 | 0 | 0 |
| Net assets | | | |
| Unrestricted | 0 | 4,073 | 4,073 |
| Temporarily restricted | 0 | 0 | 115,839 |
| Permanently restricted | 0 | 0 | 0 |
| | 0 | 4,073 | 119,912 |
| Total liabilities and net assets | \$ 12,038 | \$ 4,073 | \$ 569,573 |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

CHILD CARE

COMBINING SCHEDULES OF ACTIVITIES

Year ended March 31, 2013

| | Fund 3200 | Fund 3201 | |
|--|------------------|------------------|------------------|
| | 2012 | 2012 | 2012 |
| | HEAD START | EARLY | TOTAL |
| | FEDERAL | HEAD START | HEAD START |
| | FEDERAL | FEDERAL | |
| Revenues | | | |
| Federal | \$ 3,104,557 | \$ 1,186,684 | \$ 4,291,241 |
| State | 0 | 0 | 0 |
| Donations | 120 | 0 | 120 |
| Other | 22,155 | 3 | 22,158 |
| In-kind contributions | 889,492 | 195,877 | 1,085,369 |
| Total revenues | <u>4,016,324</u> | <u>1,382,564</u> | <u>5,398,888</u> |
| Expenditures | | | |
| Personnel | 1,626,770 | 713,162 | 2,339,932 |
| Fringe benefits | 506,654 | 211,174 | 717,828 |
| Equipment | 21,191 | 0 | 21,191 |
| Computer expense | 3,666 | 2,984 | 6,650 |
| Supplies | 119,508 | 16,094 | 135,602 |
| Rent and utilities | 197,893 | 57,942 | 255,835 |
| Facility repairs & maintenance | 18,818 | 5,238 | 24,056 |
| Professional fees | 23,244 | 2,630 | 25,874 |
| Communications expense | 17,359 | 7,695 | 25,054 |
| Vehicle expense | 104,398 | 20,974 | 125,372 |
| Insurance | 17,934 | 4,483 | 22,417 |
| Travel | 17,497 | 14,302 | 31,799 |
| Registration | 4,073 | 6,470 | 10,543 |
| Tuition & books | 23,356 | 857 | 24,213 |
| Other operating expense | 13,304 | 1,542 | 14,846 |
| Indirect costs | 387,296 | 118,469 | 505,765 |
| Direct customer services | 23,871 | 2,671 | 26,542 |
| | <u>3,126,832</u> | <u>1,186,687</u> | <u>4,313,519</u> |
| In-kind expenses | <u>889,492</u> | <u>195,877</u> | <u>1,085,369</u> |
| Total expenditures | <u>4,016,324</u> | <u>1,382,564</u> | <u>5,398,888</u> |
| Excess (deficiency) of revenues over expenditures | 0 | 0 | 0 |
| Net assets beginning of year | <u>0</u> | <u>0</u> | <u>0</u> |
| Net assets end of year | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |

See Report of Independent Certified Public Accountants.

| Fund 3210 | Fund 3210 | Fund 3211 | Fund 3212 | Fund 3213 |
|--------------------------------------|--------------------------------------|---|--------------------|----------------------------|
| 2011 EARLY HEAD START STATE | 2012 EARLY HEAD START STATE | 2012 KS EARLY LEARNING COLLABORATION | 2012 DLC FDA | 2012 KU Toxis Stress |
| \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| 80,253 | 610,895 | 41,413 | 28,231 | 10,308 |
| 0 | 0 | 0 | 0 | 0 |
| 4,654 | 3 | 0 | 0 | 0 |
| 86,184 | 114,572 | 0 | 0 | 0 |
| <u>171,091</u> | <u>725,470</u> | <u>41,413</u> | <u>28,231</u> | <u>10,308</u> |
| 20,914 | 236,414 | 9,926 | 16,417 | 5,194 |
| 19,898 | 70,292 | 3,636 | 5,794 | 1,821 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 2,334 | 0 | 0 | 0 |
| 16,665 | 14,775 | 7,457 | 60 | 0 |
| 7,921 | 33,905 | 3,381 | 0 | 0 |
| 0 | 3,556 | 1,269 | 0 | 0 |
| 1,800 | 430 | 0 | 0 | 0 |
| 103 | 3,428 | 873 | 0 | 0 |
| 836 | 7,082 | 3,481 | 0 | 2 |
| 0 | 3,244 | 11 | 127 | 0 |
| 107 | 8,764 | 4,762 | 1,350 | 0 |
| 17 | 2,274 | 3,346 | 25 | 0 |
| 0 | 130 | 157 | 0 | 0 |
| 9,458 | 1,241 | 630 | 371 | 0 |
| 21,395 | 54,725 | 2,484 | 4,087 | 1,291 |
| 15,821 | 52,488 | 0 | 0 | 2,000 |
| <u>114,935</u> | <u>495,082</u> | <u>41,413</u> | <u>28,231</u> | <u>10,308</u> |
| <u>86,184</u> | <u>114,573</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>201,119</u> | <u>609,655</u> | <u>41,413</u> | <u>28,231</u> | <u>10,308</u> |
| (30,028) | 115,815 | 0 | 0 | 0 |
| <u>30,028</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>\$ 0</u> | <u>\$ 115,815</u> | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 0</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

CHILD CARE

COMBINING SCHEDULES OF ACTIVITIES

Year ended March 31, 2013

| | Fund 3214 | Fund 3220 | Fund 3220 |
|--|-------------------|------------------------|------------------------|
| | | 2011 | 2012 |
| | 2013 | CHILD AND ADULT | CHILD AND ADULT |
| | FATHERHOOD | ADULT CARE | ADULT CARE |
| | INITIATIVE | FOOD PROGRAM | FOOD PROGRAM |
| | | CENTERS | CENTERS |
| Revenues | | | |
| Federal | \$ 0 | \$ 50,798 | \$ 114,111 |
| State | 12,214 | 1,460 | 0 |
| Donations | 0 | 0 | 0 |
| Other | 0 | 0 | 0 |
| In-kind contributions | 0 | 0 | 0 |
| Total revenues | <u>12,214</u> | <u>52,258</u> | <u>114,111</u> |
| Expenditures | | | |
| Personnel | 1,629 | 0 | 0 |
| Fringe benefits | 477 | 0 | 0 |
| Equipment | 0 | 0 | 0 |
| Computer expense | 0 | 0 | 0 |
| Supplies | 3,318 | 52,258 | 114,111 |
| Rent and utilities | 0 | 0 | 0 |
| Facility repairs & maintenance | 0 | 0 | 0 |
| Professional fees | 0 | 0 | 0 |
| Communications expense | 0 | 0 | 0 |
| Vehicle expense | 0 | 0 | 0 |
| Insurance | 0 | 0 | 0 |
| Travel | 28 | 0 | 0 |
| Registration | 0 | 0 | 0 |
| Tuition & books | 0 | 0 | 0 |
| Other operating expense | 0 | 0 | 0 |
| Indirect costs | 387 | 0 | 0 |
| Direct customer services | 6,375 | 0 | 0 |
| | <u>12,214</u> | <u>52,258</u> | <u>114,111</u> |
| In-kind expenses | <u>0</u> | <u>0</u> | <u>0</u> |
| Total expenditures | <u>12,214</u> | <u>52,258</u> | <u>114,111</u> |
| Excess (deficiency) of revenues over expenditures and transfers | 0 | 0 | 0 |
| Net assets beginning of year | <u>0</u> | <u>0</u> | <u>24</u> |
| Net assets end of year | <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 24</u> |

| Fund 3221 | | Fund 3222 | | Fund 3261 | | | |
|------------|---------------|-----------|--------------|-------------|--------------|----|------------------|
| 2011-2012 | | 2011-2012 | | | | | |
| KANSAS | | POWER | | | | | |
| CHILD CARE | | PANTHER | | HEAD START | | | |
| WELLNESS | | PRESCHOOL | | NON-FEDERAL | | | |
| PROGRAM | | | | Total | | | |
| \$ | 0 | \$ | 0 | \$ | 0 | \$ | 4,456,150 |
| | 13,000 | | 1,950 | | 0 | | 799,724 |
| | 0 | | 0 | | 218 | | 338 |
| | 0 | | 0 | | 838 | | 27,653 |
| | 0 | | 0 | | 0 | | 1,286,125 |
| | <u>13,000</u> | | <u>1,950</u> | | <u>1,056</u> | | <u>6,569,990</u> |
| | 0 | | 0 | | 0 | | 2,630,426 |
| | 0 | | 0 | | 0 | | 819,746 |
| | 0 | | 0 | | 0 | | 21,191 |
| | 0 | | 0 | | 0 | | 8,984 |
| | 13,473 | | 1,958 | | 1,115 | | 360,792 |
| | 0 | | 0 | | 0 | | 301,042 |
| | 0 | | 0 | | 0 | | 28,881 |
| | 0 | | 0 | | 0 | | 28,104 |
| | 0 | | 0 | | 0 | | 29,458 |
| | 0 | | 0 | | 0 | | 136,773 |
| | 0 | | 0 | | 0 | | 25,799 |
| | 0 | | 0 | | 0 | | 46,810 |
| | 0 | | 0 | | 0 | | 16,205 |
| | 0 | | 0 | | 0 | | 24,500 |
| | 0 | | 0 | | 791 | | 27,337 |
| | 0 | | 0 | | 0 | | 590,134 |
| | 0 | | 0 | | 167 | | 103,393 |
| | <u>13,473</u> | | <u>1,958</u> | | <u>2,073</u> | | <u>5,199,575</u> |
| | <u>0</u> | | <u>0</u> | | <u>0</u> | | <u>1,286,126</u> |
| | <u>13,473</u> | | <u>1,958</u> | | <u>2,073</u> | | <u>6,485,701</u> |
| | (473) | | (8) | | (1,017) | | 84,289 |
| | <u>473</u> | | <u>8</u> | | <u>5,090</u> | | <u>35,623</u> |
| \$ | <u>0</u> | \$ | <u>0</u> | \$ | <u>4,073</u> | \$ | <u>119,912</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
CHILD CARE
SCHEDULE OF EXPENDITURES COMPARED WITH BUDGET
Year ended March 31, 2013

| | BALANCE OF UNEXPENDED BUDGET | FEDERAL SHARE | |
|--|---|----------------------|---------------------|
| | | <u>Budget</u> | <u>Actual</u> |
| HEAD START, PART DAY& HANDICAPPED | | | |
| Personnel | | | |
| Salaries and wages | \$ 0 | \$ 2,403,460 | \$ 2,339,932 |
| Employer fringe benefits | 0 | 621,184 | 717,828 |
| Travel | 0 | 14,343 | 31,799 |
| Equipment | 0 | 16,800 | 21,191 |
| Supplies | 0 | 142,953 | 135,602 |
| Facilities/construction | 0 | 0 | 24,056 |
| Contractual services | 0 | 53,118 | 25,054 |
| Other | 0 | 484,038 | 490,014 |
| Indirect cost allocation | 0 | 555,345 | 505,765 |
| | <u>\$ 0</u> | <u>\$ 4,291,241</u> | <u>\$ 4,291,241</u> |
| KANSAS DEPT OF SOCIAL & REHABILITATION SVCS | | | |
| 7/1/11-6/30/12 | | | |
| Personnel | \$ 20,914 | \$ 0 | 20,914 |
| Employer taxes & fringe benefits | 19,898 | 0 | 19,898 |
| Travel | 107 | 0 | 107 |
| Supplies | 16,665 | 0 | 16,665 |
| Contractual | 1,903 | 0 | 1,903 |
| Training | 17 | | 17 |
| Building | 7,921 | | 7,921 |
| Other | 21,461 | 0 | 21,461 |
| Indirect | 21,395 | 0 | 21,395 |
| | <u>\$ 110,281</u> | <u>\$ 0</u> | <u>\$ 110,281</u> |
| 7/1/12-6/30/13 | | | |
| Personnel | \$ 0 | \$ 396,938 | \$ 236,414 |
| Employer taxes & fringe benefits | 0 | 123,051 | 70,292 |
| Travel | 0 | 0 | 8,764 |
| Supplies | 0 | 26,290 | 14,775 |
| Contractual | 0 | 79,040 | 3,858 |
| Training | 0 | 9,623 | 2,404 |
| Building | 0 | 24,360 | 40,705 |
| Other | 0 | 17,766 | 63,142 |
| Indirect | 0 | 95,678 | 54,725 |
| | <u>\$ 0</u> | <u>\$ 772,746</u> | <u>\$ 495,079</u> |

| <u>NON-FEDERAL SHARE</u> | | <u>Total Actual</u> | <u>VARIANCE</u> | | <u>REFERENCE TO COSTS QUESTIONED BY AUDITOR</u> |
|--------------------------|---------------------|-------------------------|--|---------------------|---|
| <u>Budget</u> | <u>Actual</u> | | <u>FAVORABLE (UNFAVORABLE) Federal</u> | <u>Non-federal</u> | |
| \$ 0 | \$ 0 | \$ 2,339,932 | \$ 63,528 | \$ 0 | \$ 0 |
| 0 | 0 | 717,828 | (96,644) | 0 | 0 |
| 0 | 0 | 31,799 | (17,456) | 0 | 0 |
| 0 | 0 | 21,191 | (4,391) | 0 | 0 |
| 0 | 0 | 135,602 | 7,351 | 0 | 0 |
| 0 | 0 | 24,056 | (24,056) | 0 | 0 |
| 0 | 0 | 25,054 | 28,064 | 0 | 0 |
| 1,009,298 | 1,085,369 | 1,575,383 | (5,976) | (76,071) | 0 |
| 0 | 0 | 505,765 | 49,580 | 0 | 0 |
| <u>\$ 1,009,298</u> | <u>\$ 1,085,369</u> | <u>\$ 5,376,610</u> | <u>\$ 0</u> | <u>\$ (76,071)</u> | <u>\$ 0</u> |
| | | | | | (1) |
| \$ 0 | \$ 0 | 20,914 | 0 | \$ 0 | \$ 0 |
| 0 | 0 | 19,898 | 0 | 0 | 0 |
| 0 | 0 | 107 | 0 | 0 | 0 |
| 0 | 0 | 16,665 | 0 | 0 | 0 |
| 0 | 0 | 1,903 | 0 | 0 | 0 |
| 0 | 0 | 17 | 0 | 0 | 0 |
| 0 | 0 | 7,921 | 0 | 0 | 0 |
| 56,110 | 86,184 | 107,645 | 0 | (30,074) | 0 |
| 0 | 0 | 21,395 | 0 | 0 | 0 |
| <u>\$ 56,110</u> | <u>\$ 86,184</u> | <u>\$ 196,465</u> | <u>\$ 0</u> | <u>\$ (30,074)</u> | <u>\$ 0</u> |
| | | | | | (1) |
| \$ 0 | \$ 0 | \$ 236,414 | \$ 160,524 | \$ 0 | \$ 0 |
| 0 | 0 | 70,292 | 52,759 | 0 | 0 |
| 0 | 0 | 8,764 | (8,764) | 0 | 0 |
| 0 | 0 | 14,775 | 11,515 | 0 | 0 |
| 0 | 0 | 3,858 | 75,182 | 0 | 0 |
| 0 | 0 | 2,404 | 7,219 | 0 | 0 |
| 0 | 0 | 40,705 | (16,345) | 0 | 0 |
| 0 | 114,573 | 177,715 | (45,376) | (114,573) | 0 |
| 0 | 0 | 54,725 | 40,953 | 0 | 0 |
| <u>\$ 0</u> | <u>\$ 114,573</u> | <u>\$ 609,652</u> | <u>\$ 277,667</u> | <u>\$ (114,573)</u> | <u>\$ 0</u> |
| | | | | | (1) |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
CHILD CARE
SCHEDULE OF EXPENDITURES COMPARED WITH BUDGET
Year ended March 31, 2013

| | BALANCE OF UNEXPENDED BUDGET | FEDERAL SHARE | |
|--|------------------------------------|------------------|------------------|
| | | Budget | Actual |
| KANSAS EARLY LEARNING COLLABORATION | | | |
| 1/1/12-12/31/12 | | | |
| Gross salaries | \$ 17,461 | \$ 0 | \$ 9,926 |
| Fringe benefits | 6,873 | 0 | 3,636 |
| Travel and Subsistence | (650) | 0 | 4,762 |
| Furniture and equipment | 10,000 | 0 | 0 |
| Supplies | 6,249 | 0 | 7,457 |
| Staff education and training | 881 | 0 | 3,503 |
| Building, space and maintenance | 526 | 0 | 4,661 |
| Other | (4,393) | 0 | 4,984 |
| Indirect costs | 4,466 | 0 | 2,484 |
| | \$ <u>41,413</u> | \$ <u>0</u> | \$ <u>41,413</u> |
| FATHERHOOD INITIATIVE | | | |
| 1/1/12-12/31/12 | | | |
| Gross salaries | \$ 0 | \$ 25,000 | \$ 1,629 |
| Fringe benefits | 0 | 8,750 | 477 |
| Travel | 0 | 0 | 28 |
| Supplies | 0 | 7,275 | 3,318 |
| Other | 0 | 7,275 | 6,375 |
| Indirect costs | 0 | 0 | 387 |
| | \$ <u>0</u> | \$ <u>48,300</u> | \$ <u>12,214</u> |

(1) There were no questioned costs.

| <u>NON-FEDERAL SHARE</u> | | <u>Total Actual</u> | <u>VARIANCE FAVORABLE (UNFAVORABLE)</u> | | <u>REFERENCE TO COSTS QUESTIONED BY AUDITOR</u> |
|--------------------------|---------------|-------------------------|---|--------------------|---|
| <u>Budget</u> | <u>Actual</u> | | <u>Federal</u> | <u>Non-federal</u> | |
| \$ 0 | \$ 0 | \$ 9,926 | \$ (9,926) | \$ 0 | \$ 0 |
| 0 | 0 | 3,636 | (3,636) | 0 | 0 |
| 0 | 0 | 4,762 | (4,762) | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 7,457 | (7,457) | 0 | 0 |
| 0 | 0 | 3,503 | (3,503) | 0 | 0 |
| 0 | 0 | 4,661 | (4,661) | 0 | 0 |
| 0 | 0 | 4,984 | (4,984) | 0 | 0 |
| 0 | 0 | 2,484 | (2,484) | 0 | 0 |
| <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 41,413</u> | <u>\$ (41,413)</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| | | | | | (1) |
| \$ 0 | \$ 0 | \$ 1,629 | \$ 23,371 | \$ 0 | \$ 0 |
| 0 | 0 | 477 | 8,273 | 0 | 0 |
| 0 | 0 | 28 | (28) | 0 | 0 |
| 0 | 0 | 3,318 | 3,957 | 0 | 0 |
| 0 | 0 | 6,375 | 900 | 0 | 0 |
| 0 | 0 | 387 | (387) | 0 | 0 |
| <u>\$ 0</u> | <u>\$ 0</u> | <u>\$ 12,214</u> | <u>\$ 36,086</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| | | | | | (1) |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
COMMUNITY SERVICES
COMBINING SCHEDULES OF FINANCIAL POSITION
 March 31, 2013

| | Fund 3100 | Fund 3130 | Fund 3120 |
|---|------------------|------------------------------|--|
| ASSETS | CSBG | EMERGENCY SHELTER | EMPLOYMENT RELATED SERVICES |
| Current assets | | | |
| Cash | \$ 61,097 | \$ 293 | \$ 3,459 |
| Accounts receivable | | | |
| Grants | 0 | 55 | 601 |
| Inventory | 0 | 0 | 0 |
| Prepaid expenses | 0 | 0 | 0 |
| Travel advances | 0 | 70 | 0 |
| | <u>61,097</u> | <u>418</u> | <u>4,060</u> |
| Total current assets | | | |
| Property and equipment | | | |
| Property and equipment | 0 | 0 | 0 |
| Accumulated depreciation | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| Total property and equipment | | | |
| Other assets | | | |
| Due from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Due from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Restricted cash for payment to FSS participants | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| Total other assets | | | |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| Total assets | <u>\$ 61,097</u> | <u>\$ 418</u> | <u>\$ 4,060</u> |
| LIABILITIES AND NET ASSETS | | | |
| Current liabilities | | | |
| Cash overdraft | \$ 0 | \$ 0 | \$ 0 |
| Accounts payable | 117 | 0 | 0 |
| Accrued payroll and related expenses | 12,042 | 418 | 1 |
| Accrued compensated absences | 0 | 0 | 0 |
| Current portion of long-term debt | 0 | 0 | 0 |
| Reserve accounts | 0 | 0 | 0 |
| | <u>12,159</u> | <u>418</u> | <u>1</u> |
| Total current liabilities | | | |
| | <u>12,159</u> | <u>418</u> | <u>1</u> |
| Long-term debt (less current portion) | | | |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| Net assets | | | |
| Unrestricted | 0 | 0 | 0 |
| Temporarily restricted | 48,938 | 0 | 4,059 |
| Permanently restricted | 0 | 0 | 0 |
| | <u>48,938</u> | <u>0</u> | <u>4,059</u> |
| Total liabilities and net assets | <u>\$ 61,097</u> | <u>\$ 418</u> | <u>\$ 4,060</u> |

See Report of Independent Certified Public Accountants.

| Fund 3224 | Fund 3611. 3622, 3631,3641 3671,3682 | Fund 3161 | |
|-----------------------------|--|---|-------------------|
| <u>BACKPACK BUDDIES</u> | <u>ADVISORY COMMITTEES</u> | <u>COMMUNITY SERVICES NON-FEDERAL</u> | <u>TOTAL</u> |
| \$ 3,748 | \$ 45,068 | \$ 3,954 | \$ 117,619 |
| 0 | 0 | 0 | 656 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 70 |
| <u>3,748</u> | <u>45,068</u> | <u>3,954</u> | <u>118,345</u> |
| 0 | 0 | 0 | 0 |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| \$ <u>3,748</u> | \$ <u>45,068</u> | \$ <u>3,954</u> | \$ <u>118,345</u> |
| \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| 0 | 0 | 0 | 117 |
| 0 | 0 | 0 | 12,461 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>12,578</u> |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| 0 | 0 | 3,954 | 3,954 |
| 3,748 | 45,068 | 0 | 101,813 |
| 0 | 0 | 0 | 0 |
| <u>3,748</u> | <u>45,068</u> | <u>3,954</u> | <u>105,767</u> |
| \$ <u>3,748</u> | \$ <u>45,068</u> | \$ <u>3,954</u> | \$ <u>118,345</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
COMMUNITY SERVICES
COMBINING SCHEDULES OF ACTIVITIES
Year ended March 31, 2013

| | Fund 3100 | Fund 3100 | Fund 3130 |
|--|---------------|------------------|------------------------------|
| | 2011 | 2012 | 2011 |
| | CSBG | CSBG | EMERGENCY SHELTER |
| Revenues | | | |
| Federal | \$ 24,230 | \$ 411,785 | \$ 19,005 |
| State | 0 | 0 | 0 |
| Donations | 0 | 0 | 0 |
| Other | 0 | 419 | (922) |
| In-kind contributions | 0 | 21,727 | 0 |
| Total revenues | <u>24,230</u> | <u>433,931</u> | <u>18,083</u> |
| Expenditures | | | |
| Personnel | 33,150 | 151,106 | 10,728 |
| Fringe benefits | 9,098 | 46,251 | 2,236 |
| Equipment | 0 | 0 | 0 |
| Computer expense | 18,980 | 4,081 | 0 |
| Supplies | 1,619 | 5,773 | 0 |
| Rent and utilities | 3,513 | 47,305 | 396 |
| Facility repairs & maintenance | 0 | 259 | 0 |
| Professional fees | (1,819) | 2,500 | 0 |
| Communications expense | 57 | 5,893 | 67 |
| Vehicle expense | 0 | 5,950 | 0 |
| Insurance | 0 | 2,501 | 0 |
| Travel | 0 | 10,734 | 16 |
| Registration | 1,549 | 2,897 | 50 |
| Tuition & books | 0 | 0 | 0 |
| Other operating expense | 0 | 1,043 | 0 |
| Indirect costs | 1,282 | 76,889 | 4,590 |
| Direct customer services | 0 | 84 | 0 |
| | <u>67,429</u> | <u>363,266</u> | <u>18,083</u> |
| In-kind | 0 | 21,727 | 0 |
| Total expenditures | <u>67,429</u> | <u>384,993</u> | <u>18,083</u> |
| Excess (deficiency) of revenues over expenditures | (43,199) | 48,938 | 0 |
| Net assets beginning of year | <u>43,199</u> | <u>0</u> | <u>0</u> |
| Net assets end of year | <u>\$ 0</u> | <u>\$ 48,938</u> | <u>\$ 0</u> |

| Find 3130 | Fund 3120 | Find 3223 | Fund 3224 | Fund 3611. 3622, 3631,3641, 3671,3682, |
|------------------|-------------------|----------------------|-----------------|--|
| 2012 | EMPLOYMENT | POWER | BACKPACK | ADVISORY |
| EMERGENCY | RELATED | PANTHER | BUDDIES | COMMITTEES |
| SHELTER | SERVICES | PROFESSIONALS | BUDDIES | COMMITTEES |
| \$ 55 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| 0 | 338 | 0 | 0 | 0 |
| 0 | 0 | 0 | 4,048 | 11,840 |
| 0 | 0 | 0 | 0 | 56 |
| 0 | 0 | 0 | 0 | 0 |
| <u>55</u> | <u>338</u> | <u>0</u> | <u>4,048</u> | <u>11,896</u> |
| 21 | 40 | 0 | 0 | 0 |
| 34 | 110 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 161 | 780 | 4,355 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 680 | 0 | 0 |
| 0 | 27 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 | 19,704 |
| <u>55</u> | <u>338</u> | <u>1,460</u> | <u>4,355</u> | <u>19,704</u> |
| <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>55</u> | <u>338</u> | <u>1,460</u> | <u>4,355</u> | <u>19,704</u> |
| 0 | 0 | (1,460) | (307) | (7,808) |
| 0 | 4,059 | 1,460 | 4,055 | 52,876 |
| <u>\$ 0</u> | <u>\$ 4,059</u> | <u>\$ 0</u> | <u>\$ 3,748</u> | <u>\$ 45,068</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
COMMUNITY SERVICES
COMBINING SCHEDULES OF ACTIVITIES
Year ended March 31, 2013

| | Fund 3161 | |
|--|---------------------------|-------------------|
| | COMMUNITY SERVICES | |
| Revenues | <u>NON-FEDERAL</u> | <u>Total</u> |
| Federal | \$ 0 | \$ 455,075 |
| State | 4,831 | 5,169 |
| Donations | 0 | 15,888 |
| Other | 0 | (447) |
| In-kind contributions | 0 | 21,727 |
| | <hr/> | <hr/> |
| Total revenues | 4,831 | 497,412 |
| | <hr/> | <hr/> |
| Expenditures | | |
| Personnel | 0 | 195,045 |
| Fringe benefits | 0 | 57,729 |
| Equipment | 0 | 0 |
| Computer expense | 0 | 23,061 |
| Supplies | 710 | 13,398 |
| Rent and utilities | 0 | 51,214 |
| Facility repairs & maintenance | 0 | 259 |
| Professional fees | 0 | 681 |
| Communications expense | 0 | 6,017 |
| Vehicle expense | 0 | 5,950 |
| Insurance | 0 | 2,501 |
| Travel | 8 | 10,758 |
| Registration | 0 | 4,496 |
| Tuition & books | 0 | 0 |
| Other operating expense | 50 | 1,773 |
| Indirect costs | 0 | 82,788 |
| Direct customer services | 2,992 | 22,780 |
| | <hr/> | <hr/> |
| | 3,760 | 478,450 |
| In-kind | 0 | 21,727 |
| | <hr/> | <hr/> |
| Total expenditures | 3,760 | 500,177 |
| | <hr/> | <hr/> |
| Excess (deficiency) of revenues over expenditures | 1,071 | (2,765) |
| Net assets beginning of year | 2,883 | 108,532 |
| | <hr/> | <hr/> |
| Net assets end of year | \$ 3,954 | \$ 105,767 |
| | <hr/> <hr/> | <hr/> <hr/> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
COMMUNITY SERVICES
SCHEDULE OF EXPENDITURES COMPARED WITH BUDGET
Year ended March 31, 2013

| | BALANCE OF UNEXPENDED BUDGET | | ACTUAL | VARIANCE FAVORABLE (UNFAVORABLE) | REFERENCE TO COSTS QUESTIONED BY AUDITOR |
|--------------------|------------------------------|-------------------|-------------------|----------------------------------|--|
| 12-CSBG-05 | | | | | |
| Personnel | \$ 0 | \$ 238,964 | \$ 197,357 | \$ (197,357) | \$ 0 |
| Non personnel | 0 | 127,247 | 89,020 | (89,020) | 0 |
| Administration | 0 | 83,014 | 76,470 | (76,470) | 0 |
| | <u>\$ 0</u> | <u>\$ 449,225</u> | <u>\$ 362,847</u> | <u>\$ (362,847)</u> | <u>\$ 0</u> |
| | | | | | (1)(2) |
| 11-CSBG-05 | | | | | |
| Personnel | \$ 42,248 | \$ 0 | \$ 42,248 | \$ (42,248) | \$ 0 |
| Non personnel | 23,899 | 0 | 23,899 | (23,899) | 0 |
| Administration | 1,282 | 0 | 1,282 | (1,282) | 0 |
| | <u>\$ 67,429</u> | <u>\$ 0</u> | <u>\$ 67,429</u> | <u>\$ (67,429)</u> | <u>\$ 0</u> |
| | | | | | (1)(2) |
| ESG-FFY2012 | | | | | |
| Essential Services | \$ 0 | 50,000 | \$ 55 | \$ 49,945 | \$ 0 |
| Administration | 0 | 1,367 | 0 | 1,367 | 0 |
| | <u>\$ 0</u> | <u>51,367</u> | <u>\$ 55</u> | <u>\$ 51,312</u> | <u>\$ 0</u> |
| | | | | | (1)(2) |
| ESG-FFY2011 | | | | | |
| Essential Services | \$ 13,493 | \$ 0 | \$ 13,493 | \$ 0 | \$ 0 |
| Administration | 4,590 | 0 | 4,590 | 0 | 0 |
| | <u>\$ 18,083</u> | <u>\$ 0</u> | <u>\$ 18,083</u> | <u>\$ 0</u> | <u>\$ 0</u> |
| | | | | | (1)(2) |

- (1) There were no costs questioned.
(2) In-kind share was not required.

**NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
HOUSING**

COMBINING SCHEDULES OF FINANCIAL POSITION

March 31, 2013

| | Fund 3300 | Fund 3340 HUD SUPPORTIVE HOUSING PROGRAM | Fund 3310 TENANT BASED RENTAL ASSISTANCE |
|---|-----------------------------|--|--|
| ASSETS | HOUSING VOUCHERS | HOUSING PROGRAM | TENANT BASED RENTAL ASSISTANCE |
| Current assets | | | |
| Cash | \$ 6,389 | \$ 0 | \$ 388 |
| Accounts receivable | | | |
| Grants | 0 | 10,460 | 8,482 |
| Inventory | 0 | 0 | 0 |
| Prepaid expenses | 0 | 0 | 0 |
| Travel advances | 0 | 0 | 0 |
| Total current assets | 6,389 | 10,460 | 8,870 |
| Property and equipment | | | |
| Property and equipment | 0 | 0 | 0 |
| Accumulated depreciation | 0 | 0 | 0 |
| Total property and equipment | 0 | 0 | 0 |
| Other assets | | | |
| Due from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Due from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Restricted cash for payment to FSS participants | 0 | 0 | 0 |
| Total other assets | 0 | 0 | 0 |
| Total assets | \$ 6,389 | \$ 10,460 | \$ 8,870 |
| LIABILITIES AND NET ASSETS | | | |
| Current liabilities | | | |
| Cash overdraft | \$ 0 | \$ 10,356 | \$ 0 |
| Accounts payable | 0 | 0 | 0 |
| Accrued payroll and related expenses | 2,215 | 104 | 0 |
| Accrued compensated absences | 0 | 0 | 0 |
| Current portion of long-term debt | 0 | 0 | 0 |
| Reserve accounts | 0 | 0 | 0 |
| Total current liabilities | 2,215 | 10,460 | 0 |
| Long-term debt (less current portion) | 0 | 0 | 0 |
| Net assets | | | |
| Unrestricted | 0 | 0 | 0 |
| Temporarily restricted | 4,174 | 0 | 8,870 |
| Permanently restricted | 0 | 0 | 0 |
| Total liabilities and net assets | \$ 6,389 | \$ 10,460 | \$ 8,870 |

See Report of Independent Certified Public Accountants.

Fund 3330

Fund 3430

| | FAMILY SELF SUFFICIENT | CHDO | TOTAL |
|----|---------------------------------------|-------------|----------------|
| \$ | 8,416 | \$ | 352,961 |
| | 0 | | 18,942 |
| | 0 | | 0 |
| | 0 | | 0 |
| | 0 | | 0 |
| | <u>8,416</u> | | <u>387,096</u> |
| | 0 | | 0 |
| | <u>0</u> | | <u>0</u> |
| | 0 | | 0 |
| | 0 | | 0 |
| | 0 | | 0 |
| | 0 | | 0 |
| | 7,398 | | 7,398 |
| | <u>7,398</u> | | <u>7,398</u> |
| \$ | <u>15,814</u> | \$ | <u>352,961</u> |
| \$ | 0 | \$ | 10,356 |
| | 0 | | 0 |
| | 0 | | 2,319 |
| | 0 | | 0 |
| | 0 | | 0 |
| | 0 | | 0 |
| | <u>0</u> | | <u>12,675</u> |
| | 0 | | 0 |
| | <u>0</u> | | <u>0</u> |
| | 0 | | 352,961 |
| | 15,814 | | 28,858 |
| | <u>0</u> | | <u>0</u> |
| | <u>15,814</u> | | <u>381,819</u> |
| \$ | <u>15,814</u> | \$ | <u>352,961</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

HOUSING

COMBINING SCHEDULES OF ACTIVITIES

Year ended March 31, 2013

| | Fund 3300 | Fund 3300 | Fund 3340 |
|--|-----------------------------|-----------------------------|-------------------|
| | 2011 | 2012 | HUD |
| | HOUSING | HOUSING | SUPPORTIVE |
| | VOUCHERS | VOUCHERS | HOUSING |
| | <u> </u> | <u> </u> | <u>PROGRAM</u> |
| Revenues | | | |
| Federal | \$ 292,765 | \$ 234,305 | \$ 84,602 |
| State | 0 | 0 | 0 |
| Pay for services | 379 | 180 | 0 |
| Other | <u>1,761</u> | <u>4,180</u> | <u>0</u> |
| Total revenues | <u>294,905</u> | <u>238,665</u> | <u>84,602</u> |
| Expenditures | | | |
| Personnel | 33,356 | 24,315 | 2,577 |
| Fringe benefits | 11,411 | 10,936 | 1,381 |
| Equipment | 0 | 0 | 0 |
| Computer expense | 0 | 0 | 0 |
| Supplies | 2,490 | 1,783 | 6 |
| Rent and Utilities | 890 | 1,500 | 0 |
| Facility repair & maintenance | 0 | 0 | 0 |
| Professional fees | 0 | 0 | 0 |
| Communications expense | 2,377 | 1,627 | 0 |
| Vehicle expense | 221 | 717 | 64 |
| Insurance | 996 | 202 | 0 |
| Travel | 2,127 | (21) | 0 |
| Registration | 1,616 | 405 | 0 |
| Depreciation | 0 | 0 | 0 |
| Other operating expense | 268 | 320 | 0 |
| Indirect cost | 7,823 | 6,530 | 0 |
| Direct customer services | <u>256,148</u> | <u>186,177</u> | <u>80,574</u> |
| Total expenditures | <u>319,723</u> | <u>234,491</u> | <u>84,602</u> |
| Excess (deficiency) of revenues over expenditures | (24,818) | 4,174 | 0 |
| Net assets beginning of year | <u>24,818</u> | <u>0</u> | <u>0</u> |
| Net assets end of year | <u>\$ 0</u> | <u>\$ 4,174</u> | <u>\$ 0</u> |

| Fund 3310 | Fund 3330 | Fund 3430 | |
|-----------------|------------------|----------------|-------------------|
| 2011 | | | |
| TENANT | FAMILY | | |
| BASED RENTAL | SELF | | |
| ASSISTANCE | SUFFICIENT | CHDO | Total |
| \$ 37,772 | \$ 15,166 | 11,007 | \$ 675,617 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 1,309 | 1,868 |
| 915 | 6,754 | 127,684 | 141,294 |
| <u>38,687</u> | <u>21,920</u> | <u>140,000</u> | <u>818,779</u> |
| 752 | 6,617 | 9,488 | 77,105 |
| 327 | 1,399 | 4,718 | 30,172 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 0 |
| 0 | 64 | 2 | 4,345 |
| 0 | 0 | 1,055 | 3,445 |
| 0 | 0 | 6,304 | 6,304 |
| 0 | 0 | 3,172 | 3,172 |
| 37 | 186 | 122 | 4,349 |
| 0 | (8) | 210 | 1,204 |
| 0 | 0 | (2,864) | (1,666) |
| 68 | 279 | 68 | 2,521 |
| 0 | 0 | 0 | 2,021 |
| 0 | 0 | 0 | 0 |
| 0 | 0 | 664 | 1,252 |
| 198 | 5,594 | 2,614 | 22,759 |
| <u>37,305</u> | <u>1,688</u> | <u>2,071</u> | <u>563,963</u> |
| <u>38,687</u> | <u>15,819</u> | <u>27,624</u> | <u>720,946</u> |
| 0 | 6,101 | 112,376 | 97,833 |
| <u>8,870</u> | <u>9,713</u> | <u>240,585</u> | <u>283,986</u> |
| <u>\$ 8,870</u> | <u>\$ 15,814</u> | <u>352,961</u> | <u>\$ 381,819</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
WEATHERIZATION
COMBINING SCHEDULES OF FINANCIAL POSITION
 March 31, 2013

| ASSETS | Fund 3410 | Fund 3461 | TOTAL |
|---|------------------------|---------------------------------------|------------------------|
| | <u>LIEAP</u> | <u>WEATHERIZATION NON-FEDERAL</u> | |
| Current assets | | | |
| Cash | \$ 1,926 | \$ 325 | \$ 2,251 |
| Accounts receivable | | | |
| Grants | 0 | 0 | 0 |
| Inventory | 0 | 0 | 0 |
| Prepaid expenses | 0 | 0 | 0 |
| Travel advances | 0 | 0 | 0 |
| | <u>1,926</u> | <u>325</u> | <u>2,251</u> |
| Total current assets | | | |
| Property and equipment | | | |
| Property and equipment | 0 | 0 | 0 |
| Accumulated depreciation | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| Total property and equipment | | | |
| Other assets | | | |
| Due from | | | |
| Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from | | | |
| Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Restricted cash for payment to FSS participants | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| Total other assets | | | |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| Total assets | \$ <u>1,926</u> | \$ <u>325</u> | \$ <u>2,251</u> |
| LIABILITIES AND NET ASSETS | | | |
| Current liabilities | | | |
| Cash overdraft | \$ 0 | \$ 0 | \$ 0 |
| Accounts payable | 20 | 0 | 20 |
| Accrued payroll and related expenses | 1,906 | 0 | 1,906 |
| Accrued compensated absences | 0 | 0 | 0 |
| Current portion of long-term debt | 0 | 0 | 0 |
| Reserve accounts | 0 | 0 | 0 |
| | <u>1,926</u> | <u>0</u> | <u>1,926</u> |
| Total current liabilities | | | |
| Long-term debt (less current portion) | <u>0</u> | <u>0</u> | <u>0</u> |
| Net assets | | | |
| Unrestricted | 0 | 325 | 325 |
| Temporarily restricted | 0 | 0 | 0 |
| Permanently restricted | 0 | 0 | 0 |
| | <u>0</u> | <u>325</u> | <u>325</u> |
| Total liabilities and net assets | \$ <u>1,926</u> | \$ <u>325</u> | \$ <u>2,251</u> |

See Report of Independent Certified Public Accountants.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

WEATHERIZATION

COMBINING SCHEDULES OF ACTIVITIES

Year ended March 31, 2013

| | Fund 3410 | Fund 3410 | Fund 3400 |
|--|-------------|-------------|-------------|
| | 2011 | 2012 | 2012 |
| | LIEAP | LIEAP | DOE |
| Revenues | | | |
| Federal | \$ 0 | \$ 152,842 | \$ 50,360 |
| State | 0 | 0 | 0 |
| Other | 3,411 | 1,282 | 3,522 |
| | <hr/> | <hr/> | <hr/> |
| Total revenues | 3,411 | 154,124 | 53,882 |
| | <hr/> | <hr/> | <hr/> |
| Expenditures | | | |
| Personnel | 13,532 | 57,785 | 18,309 |
| Fringe benefits | 7,008 | 19,492 | 5,190 |
| Equipment | 0 | 0 | 0 |
| Computer expense | 0 | 0 | 0 |
| Supplies | 1 | 249 | 145 |
| Rent and utilities | 0 | 1,082 | 885 |
| Facility repairs and maintenance | 0 | 325 | 9 |
| Professional fees | 0 | 0 | 0 |
| Communications expense | 0 | 524 | 0 |
| Vehicle expense | (361) | 2,060 | 2,875 |
| Insurance | 0 | 2,193 | 907 |
| Travel | 0 | 523 | 0 |
| Registration | 0 | 0 | 0 |
| Other operating expense | 0 | 13,267 | 0 |
| Indirect cost | 0 | 14,219 | 3,504 |
| Direct customer services | 10,046 | 42,405 | 22,058 |
| | <hr/> | <hr/> | <hr/> |
| Total expenditures | 30,226 | 154,124 | 53,882 |
| | <hr/> | <hr/> | <hr/> |
| Excess (deficiency) of revenues over expenditures | (26,815) | 0 | 0 |
| Net assets beginning of year | 26,815 | 0 | 0 |
| | <hr/> | <hr/> | <hr/> |
| Net assets end of year | \$ 0 | \$ 0 | \$ 0 |
| | <hr/> <hr/> | <hr/> <hr/> | <hr/> <hr/> |

| | Fund 3440 | Fund 3461 | |
|----|----------------|----------------|----------------|
| | WEATHERIZATION | WEATHERIZATION | |
| | ARRA | NON-FEDERAL | Total |
| \$ | 216,883 | \$ 0 | \$ 420,085 |
| | 0 | 889 | 889 |
| | 18,453 | 2,787 | 29,455 |
| | <u>235,336</u> | <u>3,676</u> | <u>450,429</u> |
| | 74,569 | 0 | 164,195 |
| | 37,561 | 0 | 69,251 |
| | 0 | 0 | 0 |
| | 0 | 0 | 0 |
| | 250 | 0 | 645 |
| | 399 | 0 | 2,366 |
| | 2,137 | 533 | 3,004 |
| | 0 | 0 | 0 |
| | 0 | 0 | 524 |
| | 11,574 | 2,254 | 18,402 |
| | 1,506 | 0 | 4,606 |
| | 258 | 0 | 781 |
| | 4,050 | 0 | 4,050 |
| | 81 | 0 | 13,348 |
| | 0 | 0 | 17,723 |
| | 134,400 | 889 | 209,798 |
| | <u>266,785</u> | <u>3,676</u> | <u>508,693</u> |
| | (31,449) | 0 | (58,264) |
| | 31,449 | 325 | 58,589 |
| \$ | <u>0</u> | <u>\$ 325</u> | <u>\$ 325</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
WEATHERIZATION
SCHEDULE OF EXPENDITURES COMPARED WITH BUDGET
Year ended March 31, 2013

| | BALANCE OF UNEXPENDED BUDGET | | BUDGET | ACTUAL | VARIANCE FAVORABLE (UNFAVORABLE) | REFERENCE TO COSTS QUESTIONED BY AUDITOR | |
|------------------------------|------------------------------|-----------|----------------|-----------|----------------------------------|--|----------|
| 2011 LIEAP-04 | | | | | | | |
| Administration \$ | 0 | \$ | 0 | \$ | 0 | \$ | 0 |
| Materials | 0 | | 0 | | 1 | (1) | 0 |
| Labor | 0 | | 0 | | 0 | 0 | 0 |
| Program support | 9,686 | | 0 | | 9,685 | 1 | 0 |
| Health and safety | 20,540 | | 0 | | 20,540 | 0 | 0 |
| Liability insurance | 0 | | 0 | | 0 | 0 | 0 |
| | <u>\$ 30,226</u> | <u>\$</u> | <u>0</u> | <u>\$</u> | <u>30,226</u> | <u>\$</u> | <u>0</u> |
| | | | | | | | (1)(2) |
| 2012 LIEAP-04 | | | | | | | |
| Administration \$ | 0 | \$ | 15,284 | \$ | 15,284 | \$ | 0 |
| Materials | 0 | | 50,001 | | 37,996 | 12,005 | 0 |
| Labor | 0 | | 52,147 | | 51,746 | 401 | 0 |
| Program support | 0 | | 28,350 | | 40,056 | (11,706) | 0 |
| Health and safety | 0 | | 4,560 | | 5,744 | (1,184) | 0 |
| Liability insurance | 0 | | 2,500 | | 2,016 | 484 | 0 |
| | <u>\$ 0</u> | <u>\$</u> | <u>152,842</u> | <u>\$</u> | <u>152,842</u> | <u>\$</u> | <u>0</u> |
| | | | | | | | (1)(2) |
| 2012 DOE-04 | | | | | | | |
| Administration \$ | 0 | \$ | 5,036 | \$ | 5,036 | \$ | 0 |
| Materials | 0 | | 17,060 | | 18,001 | (941) | 0 |
| Labor | 0 | | 17,505 | | 12,923 | 4,582 | 0 |
| Program support | 0 | | 8,242 | | 11,500 | (3,258) | 0 |
| Health and safety | 0 | | 1,634 | | 1,400 | 234 | 0 |
| Liability insurance | 0 | | 883 | | 1,500 | (617) | 0 |
| | <u>\$ 0</u> | <u>\$</u> | <u>50,360</u> | <u>\$</u> | <u>50,360</u> | <u>\$</u> | <u>0</u> |
| | | | | | | | (1)(2) |
| ARRA - WEATHERIZATION | | | | | | | |
| Administration \$ | 0 | \$ | 0 | \$ | 0 | \$ | 0 |
| Materials | 115,947 | | 0 | | 115,947 | 0 | 0 |
| Labor | 112,130 | | 0 | | 112,130 | 0 | 0 |
| Program support | 20,255 | | 0 | | 20,255 | 0 | 0 |
| Health and safety | 0 | | 0 | | 0 | 0 | 0 |
| Training & TA | 0 | | 0 | | 0 | 0 | 0 |
| Liability insurance | 0 | | 0 | | 0 | 0 | 0 |
| | <u>\$ 248,332</u> | <u>\$</u> | <u>0</u> | <u>\$</u> | <u>248,332</u> | <u>\$</u> | <u>0</u> |
| | | | | | | | (1)(2) |

- (1) There were no costs questioned.
(2) In-kind share was not required.

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
MISCELLANEOUS
COMBINING SCHEDULES OF FINANCIAL POSITION
 March 31, 2013

| | Fund 3151 UNITED WAY ATCHISON COUNTY | Fund 3901 AGENCY NON-FEDERAL | Fund 3910 GREETING CARDS |
|---|--|--|--|
| ASSETS | | | |
| Current assets | | | |
| Cash | \$ 2,005 | \$ 6,170 | \$ 413 |
| Accounts receivable | | | |
| Grants | 0 | 0 | 0 |
| Inventory | 0 | 0 | 0 |
| Prepaid expenses | 0 | 0 | 0 |
| Travel advances | 0 | 0 | 0 |
| Total current assets | <u>2,005</u> | <u>6,170</u> | <u>413</u> |
| Property and equipment | | | |
| Property and equipment | 0 | 0 | 0 |
| Accumulated depreciation | 0 | 0 | 0 |
| Total property and equipment | <u>0</u> | <u>0</u> | <u>0</u> |
| Other assets | | | |
| Due from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Due from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Sabetha Hillcrest Housing Limited Partnership | 0 | 0 | 0 |
| Notes receivable from Winchester Housing Limited Partnership | 0 | 0 | 0 |
| Restricted cash for payment to FSS participants | 0 | 0 | 0 |
| Total other assets | <u>0</u> | <u>0</u> | <u>0</u> |
| Total assets | <u>\$ 2,005</u> | <u>\$ 6,170</u> | <u>\$ 413</u> |
| LIABILITIES AND NET ASSETS | | | |
| Current liabilities | | | |
| Cash overdraft | \$ 0 | \$ 0 | \$ 0 |
| Accounts payable | 0 | 158 | 0 |
| Accrued payroll and related expenses | 0 | 0 | 0 |
| Accrued compensated absences | 0 | 0 | 0 |
| Current portion of long-term debt | 0 | 0 | 0 |
| Reserve accounts | 0 | 0 | 0 |
| Total current liabilities | <u>0</u> | <u>158</u> | <u>0</u> |
| Long-term debt (less current portion) | <u>0</u> | <u>0</u> | <u>0</u> |
| Net assets | | | |
| Unrestricted | 0 | 6,012 | 413 |
| Temporarily restricted | 2,005 | 0 | 0 |
| Permanently restricted | 0 | 0 | 0 |
| Total liabilities and net assets | <u>\$ 2,005</u> | <u>\$ 6,170</u> | <u>\$ 413</u> |

Fund 3950

| <u>INSURANCE</u> | | <u>TOTAL</u> |
|------------------|----|---------------|
| <u>LOSS</u> | | |
| \$ 18,132 | \$ | 26,720 |
| 0 | | 0 |
| 0 | | 0 |
| 0 | | 0 |
| <u>0</u> | | <u>0</u> |
| 18,132 | | 26,720 |
| <u>18,132</u> | | <u>26,720</u> |
| 0 | | 0 |
| <u>0</u> | | <u>0</u> |
| 0 | | 0 |
| <u>0</u> | | <u>0</u> |
| 0 | | 0 |
| 0 | | 0 |
| 0 | | 0 |
| <u>0</u> | | <u>0</u> |
| 0 | | 0 |
| <u>0</u> | | <u>0</u> |
| \$ <u>18,132</u> | \$ | <u>26,720</u> |
| 0 | \$ | 0 |
| 0 | | 158 |
| 0 | | 0 |
| 0 | | 0 |
| 0 | | 0 |
| <u>0</u> | | <u>0</u> |
| 0 | | 158 |
| <u>0</u> | | <u>0</u> |
| 18,132 | | 24,557 |
| 0 | | 2,005 |
| <u>0</u> | | <u>0</u> |
| 18,132 | | 26,562 |
| <u>18,132</u> | | <u>26,562</u> |
| \$ <u>18,132</u> | \$ | <u>26,720</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

MISCELLANEOUS

COMBINING SCHEDULES OF ACTIVITIES

Year ended March 31, 2013

| | Fund 3125 | Fund 3151 | Fund 3901 |
|--|--|---|-------------------------------|
| | UNITED WAY JACKSON COUNTY | UNITED WAY ATCHISON COUNTY | AGENCY NON-FEDERAL |
| Revenues | | | |
| Donations | \$ 0 | \$ 6,875 | \$ 0 |
| Other | 0 | 0 | 1,454 |
| Total revenues | <u>0</u> | <u>6,875</u> | <u>1,454</u> |
| Expenditures | | | |
| Personnel | 0 | 0 | 0 |
| Supplies | 0 | 0 | 0 |
| Rent and utilities | 0 | 0 | 0 |
| Facility repair and maintenance | 0 | 0 | 0 |
| Professional fees | 0 | 0 | 1,200 |
| Travel | 0 | 0 | 1,035 |
| Other operating expense | 0 | 0 | 145 |
| Direct customer services | 4,245 | 11,431 | 158 |
| Total expenditures | <u>4,245</u> | <u>11,431</u> | <u>2,538</u> |
| Excess (deficiency) of revenues over expenditures | (4,245) | (4,556) | (1,084) |
| Net assets beginning of year | <u>4,245</u> | <u>6,561</u> | <u>7,096</u> |
| Net assets end of year | \$ <u><u>0</u></u> | \$ <u><u>2,005</u></u> | \$ <u><u>6,012</u></u> |

See Report of Independent Certified Public Accountants.

Fund 3910

Fund 3950

| GREETING CARDS | | INSURANCE LOSS | | Total |
|---------------------------|-----|---------------------------|--------|--------------|
| \$ | 0 | \$ | 0 | \$ 6,875 |
| | 0 | | 18,132 | 19,586 |
| | 0 | | 18,132 | 26,461 |
| | 0 | | 0 | 0 |
| | 0 | | 0 | 0 |
| | 0 | | 0 | 0 |
| | 0 | | 0 | 0 |
| | 0 | | 0 | 1,200 |
| | 0 | | 0 | 1,035 |
| | 0 | | 5,487 | 5,632 |
| | 0 | | 0 | 15,834 |
| | 0 | | 5,487 | 23,701 |
| | 0 | | 12,645 | 2,760 |
| | 413 | | 5,487 | 23,802 |
| \$ | 413 | \$ | 18,132 | \$ 26,562 |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year ended March 31, 2013

| Federal Grant Pass Through Grantor/ Program Title | Federal CFDA Number | Pass- Through Grantor's Number | Expenditures |
|--|------------------------------------|---|--------------------------|
| <u>U.S. Department of Agriculture</u> | | | |
| <u>Pass Through Kansas Department of Education</u> | | | |
| Child and Adult Care Food Program | 10.558 | N/A | \$ 141,534 |
| Child Nutrition Discretionary Grants Ltd Avail | 10.579 | N/A | <u>23,375</u> |
| TOTAL U.S. DEPARTMENT OF AGRICULTURE | | | \$ <u>164,909</u> |
| <u>U.S. Department of Housing and Urban Development</u> | | | |
| <u>Direct Aid</u> | | | |
| Section 8 Housing Choice Vouchers | 14.871 | KS168VOF11 | \$ 317,583 |
| Section 8 Housing Choice Vouchers | 14.871 | KS168VOF11 | <u>230,131</u> |
| | | | <u>547,714</u> |
| Public and Indian Housing | 14.850 | KS168VOF11 | <u>9,065</u> |
| Supportive Housing Program | 14.235 | KS01B707004 | <u>84,602</u> |
| <u>Pass Through Kansas Housing Resource Corporation</u> | | | |
| Home Investment Partnerships Program | 14.239 | M-SG-20-0100 | 11,007 |
| Home Investment Partnerships Program | 14.239 | M-09-SG-20-0160 | <u>37,772</u> |
| | | | <u>48,779</u> |
| <u>Pass Through Brown County Kansas</u> | | | |
| Emergency Shelter Grant Program | 14.231 | ESG-FFY2011 | 19,005 |
| Emergency Shelter Grant Program | 14.231 | ESG-FFY2012 | <u>55</u> |
| | | | <u>19,060</u> |
| TOTAL U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT | | | \$ <u>709,220</u> |
| <u>U.S. Department of Energy</u> | | | |
| <u>Pass Kansas Housing Resources Corporation</u> | | | |
| Weatherization Assistance for Low-Income Persons | 81.042 | DOE-12-04 | \$ 50,360 |
| Weatherization Assistance for Low-Income Persons | 81.042 | DOEARRA-04 | <u>248,332</u> |
| TOTAL U.S. DEPARTMENT OF ENERGY | | | \$ <u>298,692</u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year ended March 31, 2013

| Federal Grant Pass Through Grantor/ Program Title | Federal CFDA Number | Pass- Through Grantor's Number | Expenditures |
|---|------------------------------------|---|--------------------------------|
| <u>U.S. Department of Health and Human Services</u> | | | |
| <u>Pass Through Kansas Housing Resources Corporation</u> | | | |
| Low-Income Home Energy Assistance | 93.568 | | \$ 26,815 |
| Low-Income Home Energy Assistance | 93.568 | LP-10-04 | <u>152,842</u> |
| | | | <u>179,657</u> |
| Community Service Block Grant | 93.569 | 2011-CSBG-05 | 67,429 |
| Community Service Block Grant | 93.569 | 2012-CSBG-05 | <u>362,847</u> |
| | | | <u>430,276</u> |
| <u>Pass Through Kansas Department for Children and Families</u> | | | |
| Child Care & Development Block Grant | 93.575 | EHS/HS-12-13CH6173 | 12,214 |
| Child Care & Development Block Grant | 93.575 | EHS/HS-10-11CH6173 | 110,281 |
| Child Care & Development Block Grant | 93.575 | EHS/HS-11-12CH6173 | <u>495,079</u> |
| | | | <u>617,574</u> |
| <u>Direct Aid</u> | | | |
| Head Start Program | 93.600 | 07CH6173/45 | 3,104,557 |
| Early Head Start Program | 93.600 | 07CH6173/45 | <u>1,186,684</u> |
| | | | <u>4,291,241</u> |
| TOTAL U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES | | | \$ <u><u>5,518,748</u></u> |
| TOTAL EXPENDITURES OF FEDERAL AWARDS | | | \$ <u><u>6,691,569</u></u> |
| Total ARRA funds expended | | | \$ <u><u>248,332</u></u> |

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the year ended March 31, 2013

NOTE A. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal grant activity of the Corporation under programs of the federal government for the year ended March 31, 2013. The information in this schedule is presented in accordance with the requirements of the Office of Management and Budget (OMB) Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the Schedule presents only a select portion of the operations of the Corporation, it is not intended to and does not present the financial position, activities or cash flows of the Corporation.

NOTE B. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements are presented in accordance with accounting principles generally accepted in the United States. Pass-through entity identifying numbers are presented where available.

NOTE C. SUBRECIPIENTS

The Corporation did not provide federal awards to subrecipients for the year ended March 31, 2013.

SPECIAL REPORTS

REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Northeast Kansas Community Action Program, Inc.
Hiawatha, Kansas

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Northeast Kansas Community Action, Program, Inc. (a nonprofit organization) which comprise the statement of financial position as of March 31, 2013, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 13, 2013.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Northeast Kansas Community Action, Program, Inc.'s internal control over financial reporting (internal controls) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of Northeast Kansas Community Action, Program, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Northeast Kansas Community Action, Program, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that material misstatements of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose describe in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Northeast Kansas Community Action, Program, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Ugler & Luedert, Chartered

Ottawa, Kansas
November 13, 2013

**REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS
ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH
MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE
IN ACCORDANCE WITH OMB CIRCULAR A-133**

Board of Directors
Northeast Kansas Community Action Program, Inc.
Hiawatha, Kansas

Report on Compliance for Each Major Federal Program

We have audited Northeast Kansas Community Action, Program, Inc.'s compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of Northeast Kansas Community Action, Program, Inc.'s major federal programs for the year ended March 31, 2013. Northeast Kansas Community Action, Program, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Northeast Kansas Community Action, Program, Inc.'s major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Northeast Kansas Community Action, Program, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on Northeast Kansas Community Action, Program, Inc.'s compliance.

Opinion on Each Major Federal Program

In our opinion, Northeast Kansas Community Action, Program, Inc. complied in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended March 31, 2013.

Report Internal Control over Compliance

Management of Northeast Kansas Community Action, Program, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Northeast Kansas Community Action, Program, Inc.'s internal

control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with *OMB Circular A-133*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Northeast Kansas Community Action, Program, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based upon requirements of *OMB Circular A-133*. Accordingly, this report is not suitable for any other purpose.

Cyber & Sheddert, Chartered

Ottawa, Kansas
November 13, 2013

NORTHEAST KANSAS COMMUNITY ACTION PROGRAM, INC.
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year ended March 31, 2013

SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

 Material weakness(es) identified? No

 Significant deficiencies identified not considered to be a material weaknesses: None noted

 Noncompliance material to financial statements noted? No

Federal Awards

Internal control over major programs:

 Material weakness(es) identified? No

 Significant deficiencies identified not considered to be material weaknesses: None noted

Type of auditor's report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with OMB Circular A-133, Section 510(a): No

Indication of major programs:

| <u>CFDA</u> | <u>Name of Federal Program or Cluster</u> | <u>Amount</u> |
|-------------|--|---------------|
| 81.042 | Weatherization Assistance for Low-Income Persons | 50,360 |
| 81.042 | Weatherization Assistance for Low-Income Persons | 248,332 |
| 93.575 | Child Care and Development Block Grant | 12,214 |
| 93.575 | Child Care and Development Block Grant | 110,281 |
| 93.575 | Child Care and Development Block Grant | 495,079 |
| 93.600 | Head Start Program | 3,104,557 |
| 93.600 | Early Head Start Program | 1,186,684 |

Dollar threshold used to distinguish between Type A and Type B programs: \$ 300,000

Auditee qualified as a low-risk auditee? Yes

SCHEDULE OF FINDINGS AND QUESTIONED COST
For Government Auditing Standards

Current Year – no findings
Prior Year – no findings

SCHEDULE OF FINDINGS AND QUESTIONED COST
For Audits in accordance with OMB Circular A-133

Current Year – no findings
Prior Year – no findings